Approved

COE College Council

MINUTES from COE COLLEGE COUNCIL Tuesday, September 6, 2011

Present: Joan Test (CEFS)--Chair, Fred Groves (RFT), Gilbert Brown, (CLSE), Diana Milburn (GLS)

Guest: Dr. Jo Agnew-Tally

I. CALL TO ORDER
Joan Test called the meeting to order at 3:00 p.m. in Hill Hall 314.

II. OLD BUSINESS

Approval of the minutes:
Diana Milburn moved to approve the minutes and Gilbert Brown seconded the motion.

III. NEW BUSINESS

Rules Covering Curricular Proposals.
Tabled for next meeting.

Off Campus Faculty and Staff Handbook was presented by Jo Agnew-Tally.
Diana Milburn: What is different between this versus the On Campus Handbook? Will some or all of this document be online?

Jo Agnew-Tally: This is in a format that people can bring together important things.

Fred Groves: It is hard to read and has a lot of redundancy and suggests having it in a link on line.

Gilbert Brown: It should include his program, Student Affairs in Higher Education (SAHE). Also is the policy listed to code with Student Ethics and overall Student Code?
Where is the alignment? Typically the Dean of Students Office handles personal student records. Student’s rights need to be clear and student information needs to be shared and linked together.

Fred Groves: This is a University problem, and Crowder is separate, unlike West Plans. Defer to the University. This should look like a Student Handbook, Faculty element as well as a student element. This document is a quick reference guide.

Jo Agnew-Tally: Once students graduate from with AAT, from Crowder, they are MSU’s students.

Gilbert Brown: This also needs to be made clear. Is this providing the student ‘due process’? Otherwise this could be a violation of student's rights.

Fred Groves: That’s MSU’s policy and that should occur before going to the Department Head.

Joan Test: Sounds like a lot of cutting and pasting, and needs fine tuning. Does this apply to Off Campus? Some of this stuff applies for only On Campus stuff.

Jo Agnew-Tally: Do you want this document to go forward? Do you want to take it back to the departments? If we don’t have this document in place for DESE and NCATE we will be in violation. Higher Learning Commission is going to Off Campus sites.

Fred Groves: There are faculty issues and per course had very little guidance. The facility of the class would have their rules, but sometimes you can’t find anyone at said facility. More people need to look at this.

Jo Agnew-Tally: Good. Here it is.

Gilbert Brown: This will reduce the risks of constitution.

Jo Agnew-Tally: They have to follow University policy. This is a starting point.

Joan Test: This needs to be an online link.

Fred Groves: The Dean needs to get an ad hoc committee together.

Gilbert Brown: This should be on the agenda for CLSE for Per Course Orientation.

Joan Test: This is a great start that needs to be cleaned up per recommendations. Give to the Programs involved to clean it up.

Joan Test will discuss this information with Dean Kear.

IV. ADJOURNMENT

Diana Milburn moved to adjourn. Joan Test seconded the motion at 3:33 p.m.

The next COE College Council meeting will be held 3:00 p.m., October 11, 2011 in Hill 314.