Reading, Foundations, and Technology
May 3, 2013—Karls 104
(10 am to 12:00 pm)

Attendees:
Deanne Camp, Ching-Wen Chang, David Goodwin, Fred Groves, Steve Hinch, Steve Jones, Dennis Kear, Annice McLean, Rosa Maria Mejia, Sarah Nixon, Cathy Pearman, Eric Sheffield, Don Smith, Randy Wallace.

Action Items:
A. March minutes emailed for approval.

Informational Items:
A. Active Shooter video (6:00 minutes) – Pass out Bear Safety information sheet to students. Watched video.
B. Graduate Faculty Status revision – RFT Dept. has research, teaching, and service. Other departments only have research component. We are asked to revise and submit to committee for approval. Deanne will send the new criteria to Cathy. It will be put forward to committee fall 2013.
C. Certificate in American Education Practices – Jim Baker has requested a certificate be developed for international students that do not want a two/four year degree. Cindy Hail is putting together this program and will lead the development of courses. Students sign up and pay for the courses. MSU will need a director or coordinator for this program. The international students are coming to get an overview and experience the American education system. This is for international students who have shown an interest. Students do not have to be enrolled in a program at MSU. International students are interested in how to teach reading, special education, etc. in our country to take back to their country. This is to make them more employable in their country. This may lead students to attend MSU for a master’s degree.
D. General Studies Degree – Eric reported Design Committee wants to process this degree through the COE. The paperwork is done. Is there interest in us sponsoring and moving it through COE? This will not happen until the fall. Rachelle Darabi will do the advising. This is to assist students who have a lot of hours, but no direction and they want to get a degree completed. This is university wide not just COE students. Nature of arguments against it – this is a watered down degree and may grow to be too big. Advantage for RFT is that we are sponsors of this degree. Student cannot choose this major until after 90 credit hours. Eric will send out email for everyone to look at. Will discuss again at fall faculty meeting.
E. Reference letters: Do not put anything in your letter that suggests MSU is supportive. Penny Groves at AAA wants to make sure everyone knows it is a reference letter from faculty to the student and not a reference letter from MSU. Can use MSU letterhead.
F. Service learning for fall – indirect and direct – opportunity with Robberson Elem. Cathy met with Service Learning staff. Robberson would like, and President Smart is excited about, a group of college students working with them in reading, multicultural education, and technology. Rosa María has already been working with Robberson. She suggested the program needs to be more organized and structured. If we are supportive of this, Robberson will put together a grant to buy 30 iPads for the school and kids. Robberson is trying to get grant from Legoland. They have an application that incorporates math, reading, and comprehension. Robberson wants practicum students to come and work with them as a supplemental program after school hours. They
mentioned Student IRA to do some literacy programs. They also have programs for adults. Rosa María meets with Castle to go to Robberson next week. There is a need for family literacy programs. Do we want to “adopt” Robberson as our school? RFT department does support this.

G. Copier has been ordered and should be here in June.

H. Don’t forget that your remunerated activities sheet is due MAY 10th. Please sign and turn in.

I. Our RP&T guidelines are in the review process (clinical faculty revision?)- Julie Masterson and Chris Craig starting reviewing this week – we are the only department in the COE that included criteria for clinical faculty. COE is not in compliance with faculty handbook because we do not have criteria for clinical faculty. Possibly use as a model for other departments for COE.

J. MSED Committee: Becky cannot attend meetings and requests to be replaced. Find out when meeting dates are in fall and then see if Becky can attend meetings.

K. SSRC Committee – Eric is stepping down from the committee. This committee is designed to assist students in appealing an F grade due to improper drop class process. No one was nominated for this committee.

L. Review Carla Mosby’s resume and reference letters – Carla is a student worker for Teresa Steele and also works in technology lab. Faculty voted to hire her. Steve Jones abstained based on not enough information.

M. Smarter Balance – Emmett Sawyer feels this is going to have a big impact in public schools. There is a presentation on Wednesday, May 8th at PEC.

N. MATL update – Steve Jones reported there are three things – a certificate, master’s degree, and an education specialist. The process in today’s meeting was to review paperwork, ask questions, and make changes for a vote in the fall. Deanne suggested on the master’s Appendix A list of core courses that we need to put the statement “students cannot receive credit for both”. This should appear in the catalog. What the specialist will do in addition to masters will appear in the syllabus. Can start both specialist and master’s degree at same time. Steve will have a list of courses that are a part of this program and list what classes are available. The core is on-site for 18 credit hours. Need to make sure of modality of the course. Eric and Steve Jones will teach the core courses off-site. Fred suggested we pick what location we can sustain. If the program shows promise, then we can expand. Eric volunteered to coordinate this program and Dave seconded. It was suggested to remove discussion information portion from the paperwork. Anyone who goes out to teach at these sites will be compensated. Steve will make all changes for August faculty meeting for a vote with the understanding that additional changes can be made.

O. Steve Jones made available handouts for the Critical Questions in Education Conference in San Antonio to be held October 14th and 15th, 2013.

P. Eric thanked everyone for submitting to the journal. Please tell colleagues at other locations to submit to the journal.

Committees:

A. BSED - Steve Jones is stepping down from committee. Steven Hinch will remain on committee. Fred Groves was nominated by Eric and seconded by Ching-Wen. The committee held its spring oversight advisory meeting attended by area teachers and administrators. The focus of the meeting was feedback on how differentiated instruction, technology use, school security, and the Common Core were being addressed in the schools. The general business meeting was cancelled due to lack of quorum.

B. MSED – Sarah reported Lynda Plymate will chair next year. Diversity proficiencies for master degrees. Dave did a good job with SFR 780 and the program’s common assessment. Worked on where to collect dispositions – beginning, middle, and end of comps.

C. Grad College – No report.

D. College Council – Steve Jones - Nothing to report.

E. COE Budget - Randy/Dennis

1. The Budget Committee discussed equity adjustments and agreed that no adjustments can be made this year since the University has no central funding to address equity requests.
2. ISI and SWRPDC funding were discussed. In sum, the Budget Committee generally agreed that both the Institute and the Center should be revisited in terms of vision, mission, operations, and funding. One suggestion was to merge the two and/or use existing ISI personnel to assist with operations of the SWRPDC. ISI no longer has funding to operate if personnel salaries are charged against the account. SWRPDC is moving toward a “business model.” Dean Hough shared an email from Emmett Sawyer detailing SWRPDC issues and recommendations for future operations. The Budget Committee recommended hiring an Executive Director who would be part of the COE Leadership Council, teach one class per semester, ensure all staff follow MSU policies and procedures and support the University and College mission.

3. Priorities for FY14 were discussed. Following is the list generated:
   a. Tenure track faculty positions
   b. Student recruitment and retention.
   c. Accreditation, assessment, and data management.
   d. Technology
   e. Graduate Assistant support for faculty
   f. Space allocations to meet program needs

F. PEC – Sarah and Dave reported – Diana Piccolo chair elect. Sue talked about accreditation update. Deanne was selected for the Counselors to Campus program. Dave reported on the Conceptual Frameworks Committee. They are revising document to incorporate the diversity proficiencies that were approved. Dave will send minutes out. Dave stepping down as chair of the Conceptual Frameworks Committee.

G. FAC – During the fall back-to-school meeting, the Dean will share the results of the Policies and Procedures overhaul from this year. In addition, we are working on a redesign of the COE website, which is difficult to navigate.

H. Faculty Concerns – subcommittee on redesign of the faculty survey is continuing the analysis, and will present recommended changes to the survey at the next FCC meeting.

I. CGEIP - completed the review of courses for the new GenEd program at our last meeting. Our next meeting is next Wednesday. We will be reviewing the new Bachelors in General Studies proposed by CNAS and CHHS. We will then elect the new chairperson for the upcoming academic year.

J. Faculty Senate - continue with the discussion of proposed changes to General Education.

K. Tenure & Promotion - not discussed

L. Grad Program Advisory Com. - Sue met with us, again, and updated members on the NCATE/CAEP information needed. Dr. Craig shared that our programs are most vulnerable at the advanced level because of many programs not having practical skills as a program requirement. Dr. Craig, also, reported on the new diversity scholarships available – 15 total with 5 reserved for education majors. Dr. Tomasi sent scholarship requirements.

M. Graduate Council – Meeting will be May 8th.

N. TEA - No updates, meeting coming up.

O. Distance Education – New blackboard coming out – Dead day on May 24th.

P. PEC Diversity - Rosa María reported met with candidates for scholarships and gave scholarships to all the candidates.

Q. Diversity Coordination Task Force – Rosa María – has not received anything to submit from the COE. Please send Rosa María any material in the newsletter.

Dr. Nixon reported conference was a great hit with excellent sessions.
Faculty handbook – Dr. Goodwin reported reviewing and making changes to the handbook which will be a yearlong process.

Dr. Sheffield motioned to adjourn, everybody second. Meeting was adjourned at 12:00 pm.