Attendees
Rick Breault, Deanne Camp, Ching-Wen Chang, David Goodwin, Fred Groves, Beth Hurst, Steve Jones, Annice McLean, Sarah Nixon, Cathy Pearman, Eric Sheffield, Becky Swearingen, and Randy Wallace

Action/30-Day Wait Items:
Approve April Minutes – Dr. Swearingen moved to approve; Ms. McLean second; approved
Literacy Program changes – Dr. Camp reported the change for RDG 770 is to remove the comprehensive exam and the student to take the exam during their last semester. Program change is to delete all prerequisites for reading courses. Graduate Certificate in Literacy – the benefit for the student is they will be in an identified program and will qualify for financial aid. This is a 12-hour program. The Elementary Education Dept. has asked that we consider creating this certificate because their grad students take a lot of literacy courses. Elementary Ed will encourage students to take the 12 hours of literacy and give them a certificate.

Motion to approve change to RDG 770 and the Graduate Certificate in Literacy – Dr. Nixon motioned to approve; Dr. Hurst second; approved.

Informational Items:
Literacy program change - Dr. Camp reported a need to increase two hour courses to three hour courses and eliminate RDG 791, a one credit hour course. Changing RDG 580/680, 585/685 and 560/660 to three credit hours. The program will have 39 hours. Proposals will be placed on September 19th faculty meeting action item.

Faculty positions – need one person from each program to meet with Dean Hough, Dr. Sottile, and Dr. Brown to discuss the process of hiring, i.e., how to rank the faculty positions, who is going to make the decision, etc. RFT Dept. representatives are Dr. Camp for literacy, Dr. Jones for foundations, and Dr. Chang for EDT. Prioritized as follows: hire tenure track faculty, staff and administration should be separate from faculty, clinical instructors should be last, and receive the data. Dean Hough joined the meeting and discussion ensued regarding immediate faculty needs and five year strategic plan.

Summer school task force – RFT needs one nominee from each rank to work with Drs. Brown and Sottile to look at different ways to fund summer school. The break over model looks at the summer schedule, what the instructor makes, and then that instructor needs “x” number of students in the class for it to break even with your salary. If you do not have the “x” number of students, then your salary is prorated or you don’t teach the class. A couple of ideas presented were to use a flat rate where everybody gets the same amount of money or use a flat rate according to your rank. FAC will review the models and they will decide which model to use. Nominees: Senior Instructor – Annice McLean, Associate Professor – David Goodwin, Professor – Fred Groves

John Twombly has returned as our GA and Joshua Reding is the new GA for literacy. The RFT Dept. Bb site is functional. The site will be used to post minutes, place committee reports, course proposals, etc. Turn in travel requests to Dr. Pearman by September 10th. The travel fund remains at $500.00. Dean Hough is still providing extra funding for travel through Faculty Advisory. There is also funding for international travel at the university level. Dr. Craig said SPS would like to post on their website the best practices in math and literacy. Dr. Craig will meet with RFT to provide more information. Please review your spring schedule and notify Sally of any changes. There are seven applications for the literacy
position. First review is October 1st. Program coordinators - if you found changes in catalog, need to get changes moving through Governance. Don Smith retired July 28th. Dr. Nixon has agreed to explore a way to place EDC 345 online in conjunction with UAPB. Study Away deadline is the fall semester for spring 2015 intersession. Dr. Sheffield will remind committee of deadlines.

Dr. Hurst moved to adjourn, Dr. Swearingen second, meeting adjourned at 3:30 pm.