

**COLLEGE OF EDUCATION
APPLICATION FOR DEAN'S TRAVEL FUNDS**

Name: _____ **Date:** _____

Department: _____ **Rank:** _____

Hire Date: _____ **Tenured:** Yes _____ No _____

Name of Conference: _____

Location of Conference: _____

Date of Conference: _____

Total Estimated Cost of Travel for this Event: _____

Amount of Department Travel Support: _____

Amount of Other Travel Support: _____

Please describe your request for funding:

Criteria for Travel Award:

1. International/national level conference.
2. Original presentation of unpublished research (tenured faculty).
3. Accepted presentation (tenure-eligible faculty).
4. Submit an acceptance letter of presentation proposal or presentation entry from conference program.

Awards: Tenured faculty = \$400
Tenure-eligible = \$400

Approved Amount of Dean's Office Travel Support: _____

Department Head: _____
(Signature) (Date)

Dean: _____
(Signature) (Date)