

CFD MAJOR - SENIOR CHECKLIST

1. Review your Degree Audit

- a. Degree audits do not automatically update. **You MUST hit "PROCESS NOW"** to view an updated audit.
- b. Email your advisor regarding any deficiencies. Your advisor will make updates.
- c. **Degree Audits can be found on:** my.missouristate.edu > Student tab > My Graduation Path (on the right) > Degree Audit and Student Educational Planner

2. Take the University Exit Survey

- a. Exit Survey will appear on Blackboard after 102 completed credit hours.
 - b. Complete the Exit Survey on Blackboard the semester before your professional internship.
- c. Please contact Sue McCrory at 417-836-6120 (SueMcCrory@missouristate.edu) with questions.

3. Apply for Graduation – After you register for CFD466 you can apply to graduate.

- a. **Application to graduate can be accessed on:** my.missouristate.edu > Student tab > My Graduation Path (on the right) > Graduation Application and Status Review
- b. **We advise you to assure that ALL REQUIREMENTS ARE MET ON YOUR AUDIT before you apply to graduate.** Applications must be submitted by October 31st for the fall and March 31st for the spring to assure your name will be in the commencement program. Please see the commencement web page for details.
- c. **READ YOUR ADVISING NOTES** a few days after you apply to graduate.

If Denied	Email the person who created the advising note notifying you of deficiencies in your audit
If Accepted	You will receive an advising note stating that your name was put on the graduation list.

- d. [Summer graduates](#) can select to participate in spring or fall commencement and can select preference.

6. Review Commencement Details

- a. Details including graduation with Honors information can be found on the [Commencement Web Page](#)
***Please note that overall GPA at commencement does not include the final semester**
 - b. For detailed questions, please contact the Office of Registrar at 417-836-5520 or registrar@missouristate.edu

4. Complete graduation outcome survey: [Survey available through Handshake](#). What are your plans after graduation?

5. Visit the Career Center:

Jerri Arnold-Cook Education Contact 417-836-5636	Attend the spring College of Education Career Fair
	Help with the creation and revision of your professional resume and cover letter
	Participate in mock interviews to better prepare
	Career Center is available to you before AND after you graduate

6. Bear in Every Building: Contact RhondaBishop@MissouriState.edu for information on how to become a bear in your future place of employment. Stay connected and represent Missouri State College of Education after graduation.

7. Complete financial aid exit counseling: Required for students who have student loans. Exit counseling helps to make sense of student loans and repayment after graduation. It also walks through ways to better understand taxes and how to develop a sound financial plan.

8. Explore the Graduate College in Carrington 306. There are many online options! [Graduate COE programs](#)