



**Reading, Foundations, and Technology**

April 16, 2021

10:00 am – 12:00 pm

Zoom

**Attendees**

Brandon Aigner, Jamie Atkinson, Ching-Wen Chang, Stacie Finley, Stephanie Huffman, Steve Jones, Kewman Lee, Kayla Lewis, Annice McLean, Sarah Nixon, Julia Novakowski, Cathy Pearman, Dennis Rudnick, Becky Swearingen

**Absences:**

Pamela Correll

**Action Items:**

Approve March 26, 2021 Minutes – Dr. Swearingen moved; Dr. Atkinson second; approved

**Information Items:**

**Graduate Assistants**

Hourly Allocation – Dr. Huffman reported Dean Tinkler approved a third graduate assistant for RFT. The RFT office will be rearranged to allow the graduate assistant to work in the office. Amanda Smith has been hired. Dr. Lewis is in the process of interviewing graduate assistants. Please review the GA applications in Sharepoint. Each faculty member will have an allotted number of hours to assign projects to the GA. When emailing a project to the graduate assistant, copy Denise and Sally. GA will complete the following training: Blackboard Black Belt Training, Microsoft Office Suite Training, Library Resource Training, and General Office Equipment Training/Orientation

**Reminders**

Student Evaluations have been sent out, please encourage students to complete.

Covid-19 and flu vaccinations are now a criteria for your wellness discount.

Tenure & Promotion will proceed in an electronic format. Adobe Professional or other software – this was not brought up at Faculty Advisory meeting – Dr. Huffman will ask Dean Tinkler if funds will be available for Adobe Professional.

Digital Measures – discussions are being held regarding Digital Measures if it is still going to be used.

SafeAssign – Dr. Swearingen reported place a requirement in the RPT document that when faculty submit their documentation, they also provide electronic copies of their articles they have published so the article can be run through SafeAssign or similar program.

Pay to Publish – send any suggested wording to Dr. Swearingen.

Solo Authored Books – leave as is at this time.

**Leadership Council updates** – Dr. Huffman reported April 30 Town Hall meeting at 3:00 pm to discuss long range planning. EPPC meeting – Dean. Tinkler reported entry GPA for SEC 302 was removed. Removal of the Accumulative GPA of 2.75 for certification was approved. Individualized programs would be allowed to make decisions about other GPA midpoints. Taskstream is officially gone. Per course pay has been adjusted: Masters \$815.00, Specialist \$915.00, and Doctoral \$1,015.00 - \$1,200.00. At the August COE meeting – long range goals will be worked on.

### **Committees:**

BSED – (e-report) Dr. Aigner/Lee/Novakowski

COE Assessment – Dr. Lee reported nothing special.

COE Budget – Dr. Aigner/Lewis – nothing to report.

COE Diversity Taskforce – Dr. Huffman reported working on subcommittee area reports.

College Council (e-report) - Dr. Chang reported

EDC 345 – Dr. Rudnick reported Dr. Pon will be teaching EDC 345 this fall. Provost Diversity – a document is being sent to all deans doing some diagnostic work regarding diversity efforts including recruitment and retention.

Ed.D. Taskforce – Dr. Huffman reported Dean Tinkler is looking at different options. Dr. Jones reported taskforce is at a standstill due to changes within the committee.

EPPC – (e-report) Dr. Correll/Finley

EPPC Diversity – Dr. Rudnick reported conversations regarding the flyer that was put out by the School Board candidates – role of the college in the surrounding area. Dr. Rudnick will be chairing the committee this fall.

Faculty Advisory Council – Dr. Atkinson reported per course restructured pay, digital measures, and COE mission and vision statements.

Faculty Concerns – Dr. Swearingen will meet next week.

Faculty Senate – Dr. Lewis will send minutes.

Graduate Council (e-report) Dr. Chang/Nixon

Graduate Program Advisory – Dr. Jones reported programs are doing well; program leaders are very busy.

MSED - Dr. Swearingen reported will meet on May 3.

Personnel Committee – Dr. Swearingen – congratulations to Dr. Lewis promotion to associate professor

Scholarship Committee – Dr. Lee reported decisions about scholarships next week.

SEC 302 – Dr. Novakowski reported how we will collect data now that Taskstream will no longer be used. Should the Covid vaccination be required for preservice teachers?

Sustainability Committee – Dr. Novakowski reported working with the minor in sustainability to turn it to a full major connecting to the strategic plan.

Teacher Ed. Living and Learning – Dr. Chang will have a social event on April 26. Ms. McLean reported they have eight education majors who want to return to the LLC as sophomores.

Additional committee reports as needed