



**Reading, Foundations, and Technology**

August 16, 2019  
12:00 to 2:00 pm  
Hill Hall 300

**Attendees:**

Jamie Atkinson, Ching-Wen Chang, Pamela Correll, David Goodwin, Alex Jean-Charles, Steve Jones, Stephanie Huffman, Kewman Lee, Kayla Lewis, Annice McLean, Sarah Nixon, Julia Novakowski, Cathy Pearman, Becky Swearingen

**Absences:**

Beth Hurst, Jane Ward

**Action Items:**

Graduate Faculty Status – Dr. Swearingen moved to grant graduate faculty status; Dr. Chang second; Jamie Atkinson – vote taken; approved  
Kewman Lee – vote taken; approved  
Julia Novakowski – vote taken; approved

Emeritus Status for Dr. Steven Hinch – Dr. Chang motioned to grant emeritus status; Dr. Swearingen second; approved.

Catalog Change to MATL/SETL – Dr. Chang motioned to approve; Dr. Atkinson second; approved.

Committee and Counsel Replacements:

Budget Committee – Dr. Pearman (2 year)  
Assessment Committee – Dr. Lee (1 year - replacing Dr. Roberts) & Dr. Jean-Charles  
Personnel Committee – Dr. Jones  
Scholarship Committee – Dr. Lee (replacing Dr. Stormer)  
Faculty Advisory Committee – Dr. Nixon (replacing Dr. Stormer) & Dr. Lewis  
EPPC Executive Committee Member – Dr. Correll (1 year - replacing Dr. Stormer)

**Insights:**

Dr. Huffman presented everyone with a book of poems and a bookmark. Dr. Huffman explained some of her favorite phrases. She reported she has an open door policy so stop by any time. When you stop by the office to discuss a topic, Dr. Huffman would like to know if this is informational or if it is something that requires her to take action on. From time to time she will send out an email with research or professional development opportunities.

**Activity #1:** Dr. Nixon won the prize for the “how well do you know each other” activity.

**Activity #2:** - Setting Departmental Goals – Faculty and staff broke into groups of four to set goals for the department. Drs. Jones, Chang, Nixon, and Pearman were selected as group leaders. Some of the goals that were discussed included the following:

**Enrollment:** create more certificate programs; partnership with schools to get students to MSU; use the local NPR radio station; more outreach to rural areas especially since they are going to four-day school week, the day they have off could be a professional development day

**Academic Profile:** redesign RFT webpage to simplify, social media such as Twitter with a specific hashtag; billboards around the Springfield area, T-shirts, support our CAEP team

**Student Success and Experience:** Create more Study Away projects, promote service learning courses

**Diversity and Inclusion:** focus on students who are already registered at MSU and have a diverse support group so the students do not feel alone; how good is the data collected and how good are we at looking at the data – do we need to improve the data collection; increase scholarships in COE for underrepresented students; connect with parents; continue community collaborations with Bear in Every Building to include more diversity; recruit diverse students in our own backyard

**Globalization:** Zoom to a classroom in another country

The four group leaders will meet and discuss these suggestions. They will come up with three goals that RFT can take action on. Group leaders will present the results at the next RFT faculty meeting.

### **Information Items:**

Faculty searches – the Literacy search is moving forward. MID search – Dr. Swearingen will chair the search. Search committee consists of Drs. Pearman, Atkinson, Ms. McLean, and possibly Dr. Saunders. Dr. Swearingen reported committee is going to work on the job description. Suggestion was made to add the position entails coordinating the MID program. Dr. Huffman asked if there is a faculty member who would like to step into the MID position. Dr. Huffman reported the search for Dr. Robert's replacement is on hold due to budget constraints.

Dr. Huffman, Sally, and Denise met with the graduate assistants to discuss GA expectations. RFT office is looking into getting a work study student.

Faculty please schedule a one-on-one meeting with Dr. Huffman.

Social Media – Dr. Huffman has permission to create a Facebook and Instagram account for RFT. Denise will be assisting with those accounts.

Dr. Jones will be Dr. Novakowski's mentor.

Dr. Huffman will establish a quarterly mentoring luncheon with RFT non-tenured faculty.

Chromebooks – There are 30 Chromebooks available for checkout to use in your classroom. Could use some Chromebooks for recruitment.

Next year's retreat:

Opening Activity will be planned by Drs. Jones, Nixon, Pearman & Chang.

Activity 2: Departmental Goal Setting will be planned by Drs. Swearingen, Goodwin, Lewis, & Jean-Charles.

RFT Share – Dr. Chang reported Ms. McLean, Dr. Stormer and herself have a paper that is under review. Ms. McLean reported Dr. Chang and herself presented in Springdale, AR at the Innovation Institute. Dr. Nixon reported Dr. Lewis and herself attended a conference at the Carter Center about teaching African American history using primary documents and books. Next year, they would like to get a bus load of students to attend. Dr. Huffman reported Drs. Goodwin and Jean-Charles have a book chapter coming out this spring in *Leveraging Technology for Student Well Being and Safety in Schools*.