



Reading, Foundations, and Technology

January 25, 2019
Hill Hall 339
10:00 am – 12:00 pm

Attendees

Ching-Wen Chang, Pamela Correll, David Goodwin, Steve Hinch, Beth Hurst, Alex Jean-Charles, Steve Jones, Kewman Lee, Kayla Lewis, Annice McLean, Sarah Nixon, Cathy Pearman, Tuesda Roberts, Emmett Sawyer, Kimberly Stormer, Becky Swearingen, Jane Ward

Guests: Dean Hough, Dr. James Satterfield

Absences:

Jamie Atkinson, Pamela Correll

Action Items:

Approve November 16, 2018 minutes – Dr. Hurst made a motion to approve; Dr. Swearingen second; approved.

Faculty Senate – Faculty Concerns Committee Nominee (3 year term) vote by email. This item has been placed on hold until further information can be gathered. If necessary, vote on a nomination electronically.

Information Items:

Searches: Department Head Search

Dean Hough reported he wants strengths and weaknesses for both department head candidates. All RFT faculty to complete a scale from zero to ten (zero = weakness, ten = strength) to turn into Dean Hough. Dean Hough needs all the references and off references completed as soon as possible. Dr. Stephanie Huffman has verbally accepted the position. Dean Hough recommended RFT bring Dr. Huffman in as department head, full professor, and tenured. Dr. Hurst made a motion to offer Dr. Huffman the position; Dr. Pearman second; motioned passed.

Dr. Kleinsmith reported – Theme 1 increase presence in social media – Twitter account is up and running. Communication is very important.

Springfield Public Schools Recruiting Initiative, Teaching Academy- Dr. Kleinsmith reported partnerships between schools and universities. Nixa and Cassville want to partner with MSU. Want to get high school students interested in teaching. Trying to find a course students can do guided activities in the school and receive credit for it. Can we use EDC 155 Introduction to Teaching as one credit hour course? EDC 249 can it be used as a dual credit? A subcommittee has been formed with Drs. Jones, Goodwin, Roberts, Sawyer, and Ms. McLean to discuss further and see what options are available.

MOU – Dr. Kleinsmith reported an MOU with Nixa Public School – student teacher and/or internship at Nixa, the school district receives credits; school decides who will receive these credits to attend MSU in the COE.

SEC 302 Prerequisite 45 hrs to 30 hrs passed by electronic vote in December.

MID Program changes passed by electronic vote in December.

Review of Theme 2 - Dr. Sawyer reported these themes originated from Dr. Kleinsmith when he met with program coordinators. Theme 1- increase MSU presence in news and social media; Theme 2 - innovative learning environments; Theme 3 - be visible; Theme 4 - implement a bear in every building program; Theme 5 - target students who already indicated an interest. Theme 2 – what else can be done? Does it just include Zoom and online classes? Come up with a high impact experience for the students. Dr. Lewis is working with other departments across the university doing an inter-professional experience for students. Each professor chose one class and the students work in multiple classes on one project. This semester is the pilot for this project. Dr. Stormer takes students to present at conferences. Dr. Stormer brings 400 eighth grade students to MSU. Why are we not establishing an interest with them now, follow them into high school, and bring them back to campus as seniors? Dr. Sawyer suggested Dr. Stormer meet with Dr. Kleinsmith to see how we can handle this? Possibly build a database. Dr. Roberts will email Dr. Sawyer her Study Away information. Ms. McLean reported CEFS has a document on OneNote; faculty go in and report anything they have done on this document. Dr. Kleinsmith will receive the document and put the information on Twitter or may follow-up and do a video post. The idea is we need a way to collect this information. The purpose of the themes is for recruitment and retention.

FCTL Awards – Look at the awards – Dr. Nixon is on this committee.

Promotion & Tenure – Dr. Sawyer reported please review the Teaching section in the Tenure and Promotion Policies and write a statement identifying specific ones you have met and why. Tenured faculty only. Dr. Jones reported if you are in the tenure process, all the past reviews from the committee, the department head, and the dean have to be in the binder. Each section of the binder will be accumulative.

February 4, 2019:

Faculty submit dossiers (binders) to Department Head.

Department Head give dossiers to Departmental Review Committee (Dr. Jones).

March 8, 2019:

Departmental Personnel Committees submit report of annual review of progress toward tenure and promotion to Department Heads. Faculty members are given a written record of the departmental evaluation (confirmation of receipt by signature).

April 1, 2019:

Department Heads will have completed individual meetings with faculty as part of the Annual Faculty Review. For Probationary Faculty, this report will specify the faculty member's progress toward tenure and promotion. At these meetings faculty are given a written record of their annual evaluation (confirmation of receipt by signature).

Department Heads send annual faculty evaluations to Deans.

Blackboard Ally – Dr. Chang & Ms McLean reported on Jan. 3rd in Blackboard Ally was added. There is a gauge which is either red, orange or green. Ally is the accessibility application to make sure the documents in Blackboard are accessible for special needs students. The gauge should be green. Adobe Professional is needed in order to fix PDF files, but faculty do not have this program. FCTL website has information available. Ally cannot fix video, but needs to be closed caption. Load video to YouTube which has a feature for closed caption. Go through Ally training. No deadline, just start working on this for the future.

Continuous Improvement – address in your program meetings. In February if RFT does not have a faculty meeting, the program meetings will stand in place of the faculty meeting.

COE brochure – faculty/staff spotlights; RFT would like Drs. Lewis, Stormer, Roberts, Lee.

Annice reported on the Faculty and Student Accomplishments and Stories form. This form could be on OneNote and Dr. Kleinsmith can follow up.

Committees:

BSED – (e-report)

COE Assessment

COE Budget

College Council (e-report)

EPPC (e-report)

EPPC Diversity

FAC – (e-report)

Faculty Concerns

Faculty Senate

Graduate Council

Grad Program Advisory Cmte.

MSED

Personnel Committee

Scholarship Committee

Teacher Ed. Living and learning – (e-report)

Additional committee reports as needed

Meeting adjourned at 12:00 pm