



Reading, Foundations, and Technology

May 18, 2018
Glen Isle 104
9:00 – 11:00 am

Attendees:

Deanne Camp, Ching-Wen Chang, Pamela Correll, Beth Hurst, Steven Jones, Kayla Lewis, Annice McLean, Sarah Nixon, Cathy Pearman, Tuesda Roberts, Emmett Sawyer, Kimberly Stormer, Becky Swearingen

Absences:

Alex Jean-Charles, David Goodwin, Steven Hinch

Action:

Continuation of Revision of P&T Guidelines – Subgroup Report – Teaching – Move the table “Required Criteria as identified from the Faculty Handbook” before the **FOR TENURE** heading. Changes within the table included: 1) “based on university course evaluations” was added; 2) “applicable standards” was added. 3) Active “involvement” was replaced with “leadership or engagement”. Final edit to 3) is as follows: “Active leadership or engagement in continuing improvements in curriculum design, course development, program review, program and/or course assessments, and evaluation studies. Actively leading, participating and/or collaborating with program faculty related to program issues could include but is not limited to; committing to and completing share of group tasks in timely manner, sharing relevant information with other program faculty in a timely manner, contributing to program and departmental discussions and related tasks”; 4) “Appropriately accessible and responsive to students through a variety of means (e.g., office hours, electronic communication)”; 5) “Provide evidence of student feedback and responses to student questions in a timely, efficient, and effective manner”; 6) “Provide evidence of knowledge and use of a variety of appropriate teaching strategies and evaluation methods with grading and feedback in regards to student work in a timely, efficient, and effective manner”.

The following paragraph was moved above the **FOR TENURE** heading: “In addition to meeting Required Criteria for teaching as identified in the Faculty Handbook 1.1.3.1, General Criteria 3.2.3, Teaching Criteria 3.2.3.1, and Faculty Evaluation of Teaching 4.2.1, the faculty member should provide documentation of:”

FOR TENURE (since coming to Missouri State University)

At least five of the Additional Criteria listed below.

FOR PROMOTION TO ASSOCIATE PROFESSOR (since last promotion)

At least seven of the Additional Criteria listed below.

FOR PROMOTION TO PROFESSOR (since last promotion)

At least seven of the Additional Criteria listed below.

Wording added to chart **Additional Criteria (selected by faculty member; see required number above)** – 1) “blended courses”; 2) “experiential learning”; 4) “certificates of completion”; 6) “positive” and “(unsolicited, exclusive of university course evaluations)”; 7) “Faculty-generated student mid-semester and/or end of semester anonymous Likert-scale surveys or other evaluation measures where results are analyzed and used as a means to make decisions about classroom climate, student engagement, expectations and rigor, and/or instruction”; 8) “used to improve course instruction and outcome data”; 9) “Peer evaluations and/or observational feedback by appropriate program faculty resulting in improved teaching practices or positive peer evaluations and/or observational feedback by appropriate program faculty”; 10) “e.g. guest lectures, campus presentations, community presentations, K12 presentations, etc.”; 11) “in course design and/or”; 13) “or doctoral”; 15) “Excellence in teaching including enhancement of higher-order thinking skills, high-impact teaching strategies, and/or scholarly student outcomes”; 16) “Period, ongoing” removed, “relevant to teaching” added; 19) “and/or teacher-generated” added; 20) “Creating and/or modifying courses to meet SPA/CAEP requirements and/or providing data for a SPA or CAEP report”. Dr. Hurst motioned to approve revisions; Dr. Nixon seconded; two abstained. The teaching section has now been approved.

Faculty revisited the Service section from the last faculty meeting. Added the following sentence “Artifacts for service activities might include the following to show depth, breadth, and quality of participation” above the five bullet points. In the chart – 1) “such as furthering” was removed, “that furthers” was added. Also removed was “Graduate Council and EPPC”. 2) “Program, department, college, and” was removed. Also removed was “4) Collaborating directly with program and department faculty related to issues and concerns that arise related to specific program and department issues.” Dr. Nixon motioned to accept changes; Dr. Chang seconded; service changes have been approved.

Information Items:

Dr. Sawyer is working on the annual report. If you have a student that presented or published during summer 2017 through spring 2018, please let Dr. Sawyer know.

Dr. Jones reported Dr. Hinch’s position has been filled. Jamie Atkinson will be joining MSU. Dr. Sheffield’s position is still vacant.

Dr. Sawyer reported Dean Hough has asked him to serve another year.

EDC 345 – Dr. Roberts reported that EDC 345 now includes an assessment. When students register for EDC 345, they already need to have been exposed to lesson planning and Taskstream. The description of the course has not changed. The only change will be a list of prerequisite courses – EDC 150 or SEC 302 or CFD 260 or ELE 302 or SPE 310 or KIN 200 or MUS 200 or concurrent enrollment. This curricular proposal will be placed on the August faculty meeting as an action item.

EDT Program Change - Dr. Chang reported certificate program requires 16 to 17 credit hours. Removed two elective classes which is down to 11 hours – removed the practicum (2 hours) and replaced with another course. The proposed certificate will be 12 hours instead of 16 to 17 hours. This curricular proposal will be placed on the August faculty meeting as an action item.

Remaining travel money – Dr. Sawyer reported there is about \$3,000 remaining travel money. Please turn in your RFT Internal Travel Request Form. Remaining monies will be distributed.

Digital Measures – Dr. Sawyer needs any presentations, publications, or awards that were completed with students.

Committees: (No committee reports given)

BSED (e-report)	Hinch/Stormer
COE Assessment	Lewis/Jean-Charles
COE Budget	Jones/Pearman
College Council (e-report)	Chang
EPPC (e-report)	Stormer
EPPC Diversity	Nixon
FAC (e-report)	Lewis/Pearman/Swearingen/McLean
Faculty Benefits	Goodwin (Stormer)
Faculty Concerns	Chang
Faculty Senate (e-report)	Lewis
Graduate Council	Goodwin (Chang)
Graduate Program Advisory	Goodwin/Chang/Jones/Lewis
MSED	Nixon
Personnel Committee	Jones
Scholarship Committee	Stormer
Teacher Ed. Living and Learning	Stormer/Correll
Additional committee reports as needed	

Meeting adjourned at 11:10 am.