



**Reading, Foundations, and Technology**

January 31, 2020

Hill Hall 339

10:00 am – 12:00 pm

**Attendees**

Jamie Atkinson, Ching-Wen Chang, Pamela Correll, Beth Hurst, Alex Jean-Charles, Steve Jones, Kewman Lee, Kayla Lewis, Annice McLean, Julia Novakowski, Cathy Pearman, Becky Swearingen, Bari Tinkler

**Absences:**

Sarah Nixon

**Action Items:**

Approve November 22, 2019 Minutes – Dr. Swearingen moved to approve, Dr. Atkinson second; approved

Dr. Goodwin – Emeritus Status – Dr. Swearingen moved to approve; Dr. Pearman second; approved  
Graduate faculty status – Dr. Novakowski – Dr. Swearingen moved to approve; Dr. Jones second; approved

Graduate research faculty status – Dr. Farha – Dr. Pearman moved to approve; Dr. Swearingen second; approved

Nominee for Faculty Concerns Committee (3 yr. term) – Dr. Kewman Lee was nominated

Nominee for General Education & Intercollegiate Program Council (CGEIP) (3 yr. term) – no nominee

Nominee for Faculty Student Judicial Commission (2 yr. term) – Dr. Swearingen will continue

**Information Items:**

Update on RFT searches – Dr. Swearingen reported on MID search; phone interviews will finish next week, in two weeks on campus interviews, and hopefully search will be finished by March 1<sup>st</sup>.

Multicultural closes tomorrow. Hope to meet next Friday, March 6<sup>th</sup>. Dr. Lewis reported literacy phone interviews next week.

Attend Graduation – Dr. Huffman requested RFT faculty attend at least one graduation.

Citizen Scholars and other student awards – Dr. Huffman reminded faculty put forward a student for nomination.

Electronic Student Evaluations – Dr. Huffman – does RFT want to complete the student evaluations electronically – RFT would like to speak with CLSE to see what their response rate is. It was suggested students complete the electronic survey during class time. Sally will contact CLES to find out response rate, trends, and ratings of faculty. Place on February agenda for further discussion.

Digital Measures – keep up-to-date. One page reflection from tenured faculty that Digital Measures does not include is due next week

Dr. Craig – Policy Committee – the committee is looking at Workload & Study Away Policies – revisiting these policies – nothing in the faculty handbook regarding overload, but there is an operating policy for overload.

Bookstore update – streamline – what can the bookstore do better?

Judith Martinez mentoring program for diverse faculty. Dr. Martinez is also looking at issues with the diverse student population.

T&P guidelines – peer review of teaching – Dr. Huffman – RFT RP&T committee to look at this as a requirement during the first year of teaching. This is to help new faculty with teaching. Triangulation of three people to review faculty’s teaching. Several suggestions were discussed: write letters rather than check marks and rubric, new faculty member pick someone, but also someone who is neutral to review, the department head, someone from your program, and someone outside your program, reviewers stay within the COE, department head should be separate, and will it be a scheduled time or a drop in observation. Where is this information going to be placed – in the P&T binder under teaching – will now be required instead of an option. The purpose of this is to help faculty to create new ideas, how to work efficiently, teach better, and reach our students. Place on February agenda for further discussion.

Public Affairs Essays – Dr. Huffman – are there ways at addressing the public affairs component. Dr. Atkinson looking for speakers – The Power of Voice is the theme.

Graduation Application- Dr. Jones – students have had frustrations with GradCas. Dr. Jones will be meeting with the Graduate College.

Career Expo is February 26<sup>th</sup> – Drs. Lewis, Chang, Atkinson would like to attend.

Budget Cuts – Dr. Huffman reported MSU is looking at 2% across the board for all colleges. COE may have to cut \$198,000.

Peace Corps – Dr. Huffman reported a young man will be on campus to speak to anyone’s class.

Dr. Lewis reported a Black History conference in Kansas City. March 31<sup>st</sup> is the deadline for students who might be interested.

Dr. Novakowski – Sustainability Academic Subcommittee – auditing courses in the COE for sustainability.

Dr. Huffman reported the April faculty meeting will be hosted at her house. Allie will be cooking a Jamaican meal for everyone.

### **Committees:**

BSED – (e-report) Dr. Atkinson

COE Assessment – Dr. Lee reported survey for student to evaluate MSU – compared to other institutions which will be published into Hough Post

COE Budget – Dr. Pearman reported the SARA act (State Authorization Reciprocity Agreement). Online courses have to get permission from the other state to have your online class in their state. 49 states in the US are part of this SARA system. Another component to this is federal licensure requirement. What this means if you have a program that leads to licensure, you have to state somewhere in the program materials that you are talking about Missouri licensure only.

College Council - (e-report) - Dr. Correll

EPPC – Dr. Correll reported approved all the submitted course and program changes. Dr. Craig is suggesting we review subcommittees of EPPC and perhaps reconfigure those.

EPPC Diversity - (e-report) - Dr. Nixon

FAC – Lewis, Nixon, Correll, Atkinson reported have not meet.

Faculty Concerns – Dr. Correll reported thank you for completing the administrative survey.

Faculty Senate – (e-report) Dr. Lewis

Graduate Council – Dr. Chang reported did not meet.

Grad Program Advisory Cmte. – Dr. Chang, Jones, Lewis, Atkinson reported did not meet

MSED – Dr. Nixon reported Dr. Correll will meet next week.

Personnel Committee – Dr. Jones reported nothing to report.

Scholarship Committee – Dr. Lee reported did not meet.

Teacher Ed. Living and learning – Dr. Correll reported an entire floor on Shannon - 48 spaces are available. One of the activities is a cookout with faculty called Park Day.