



Reading, Foundations, and Technology

September 27, 2019

9:00 – 11:00 am

Hill Hall 339

Attendees

Jamie Atkinson, Ching-Wen Chang, Pamela Correll, David Goodwin, Stephanie Huffman, Steve Jones, Kewman Lee, Annice McLean, Sarah Nixon, Julia Novakowski, Cathy Pearman, Becky Swearingen

Absences:

Beth Hurst, Alex Jean-Charles, Kayla Lewis

Action:

Approve April 26, 2019 Minutes – Dr. Goodwin moved to approve minutes; Dr. Pearman second; approved

Approve August 16, 2019 Minutes – Dr. Swearingen moved to approve minutes; Dr. Chang second; approved

Graduate Professional Faculty Status for Amy Dunn – Dr. Swearingen moved to approve; Dr. Chang second; approved

Graduate Faculty Status for Julia Novakowski – Dr. Novakowski's full graduate status was denied – Dr. Novakowski only has two publications instead of the three required by RFT. Dr. Swearingen moved to grant probationary status; Dr. Chang second; approved.

Approve departmental goals (Nixon) – moved to 10/25/19 faculty meeting

Information Items:

Update on faculty positions – Dr. Huffman reported the MID level position is open and there are applicants. The posting will remain open until January. The diversity position is on hold through the fall per the Provost Office. Each college is to hold one position. Possibly early spring will proceed with this position. If you are going to a conference, please take a flyer to recruit.

Department and Program Website (Apply at MSU) - Dr. Huffman reported RFT needs to update the RFT main webpage. Program coordinators please look at your webpage and update. Need to direct potential students to apply to MSU. Is anyone interested in working on the RFT webpage? Dr. Novakowski and Dr. Lee volunteered. Create a snip it video about the department. Where will funding come from to produce video – dean's office, recruitment funds?

Mentoring – Dr. Huffman reported she had a mentoring session with the tenure track faculty. Discussions about the process and what some specific terms mean within the RFT policy itself. Minutes will be shared. Mentors please meet with your mentees to guide and support them.

Curriculum:

SFR 781 Course Change – Dr. Atkinson reported the proposal came out of some concerns regarding MAT students. The students have been taking six to eight years to complete the program. SFR 781 will be a more practitioner approach. More feasible for classroom teachers to utilize in the classroom. Dr. Huffman reported in the department heads' meeting there was a common feel that SFR 780 seems to have the issue of trying to do too much. Need to have an applied research class and more traditional research class as options. DESE has other requirements that have to be met. Discussions ensued regarding

wording of the proposed changes. Dr. Atkinson will contact program coordinators and make changes to wording during the 30-day wait period.

Mid-Level Curriculum Change(s) – Dr. Huffman reported after reviewing the curriculum, her goal was to get the program cleaned up before hiring a faculty member. She spoke to Dr. Brunner, Julie Steiger and Juli Panza, MID Advisor. MID 425 – last year the course was increased to a three hour course and added back into the curriculum and added 30 hours of practicum; reduce MID 425 back to two hours and practicum to 15 hours. There was a total of 90 hours of practicum hours. This is for traditional students not those in the year-long internship. Another reason to reduce the hours in MID 425 is to add EDT 520 a one credit hour course.

MID 439 – 60 practicum hours was changed to 45 hours; DESE only requires 30 practicum hours. Program Changes – MID 425 credit hour reduction and add EDT 520. Language Arts – the classes marked out are only offered every three years and will hold students up. Dr. Huffman spoke with Dr. Killion who reported MTH 135 is no longer required. Added HIS 381 East Asian Civilization II. Dr. Huffman will reach out to program coordinators and Juli Panza.

EDT Certificate program change proposal – Dr. Chang reported she cleaned up the language in order to recruit other people outside of education.

EDT Master's program change proposal – Dr. Chang reported clean up language and remove SFR 750 as a required course. Discussions ensued regarding removing the course. Dr. Chang will keep the SFR 750 in the program. Removed the education majors only so other students can enroll and removed required reference letter.

EDT 661 Online Teaching and Pedagogy (New Course Proposal) – Dr. Chang reported this new course is to provide more electives. This class will be a part of the new certificate program.

Online Teaching and Learning Graduate Certificate (new Certificate Program Proposal) – Dr. Julie Masterson requested this graduate certificate program – will be 12 hours – EDT 661 is the only new course in this certificate. Dr. Masterson is going to promote this certificate. Dr. Pearman indicated SPS has its own training, however schools like Strafford, Rogersville, etc. will contract with SPS for this kind of training.

Training:

Digital Measures – Please keep your information up-to-date.

Blackboard – Faculty are not required to complete training, but if you are teaching online, Dr. Huffman encourages everyone to go through the training. Dr. Pearman suggested per course faculty go through the Blackboard black belt training. Dr. Pearman moved to make this a policy; Dr. Chang second; moved to make this a policy for per course faculty. Suggested timeframe for Blackboard training should be completed by first semester of teaching. Amended motion regarding timeframe for completing Blackboard training – Dr. Pearman moved; Dr. Chang second; approved.

Dr. Chang reported there is a Certified Distant Educator Award – submit three activities that are technology workshop related. This is through the Outreach Department.

Departmental Policy (R, T & P) – Dr. Huffman reported committee is looking at the RT&P document.

Other

Facebook – now up and running, would like to spotlight faculty, take photos at conferences.

E-Board Message Form- Sharon has a new form.

Department Picture – now displayed in office

Fall COE Commencement – 12/11/2019 at 10:00 am (No Reception)

Travel Forms – If funds leftover, will distribute, and Dr. Huffman will look for additional funds

MAT Program Revisions – Dr. Huffman reported changes with DESE so the curriculum in the program is being reviewed and reducing overall program hours.

Academic Integrity Council – Dr. Swearingen reported she is stepping down – will need a faculty member to replace her. The committee meets once a month at 7:30 am Thursday. Periodically you will

be asked to serve on either committees where there has been an appeal or a multiple violation hearing. If anyone interested, please let Dr. Swearingen know.

Committees:

BSED - Dr. Atkinson reported it was a housekeeping meeting.

COE Assessment - Dr. Lee reported they did planning for the upcoming year.

COE Budget – Dr. Pearman reported have not met.

College Council (e-report)

EPPC – Dr. Swearingen reported if students have a score of 21 on ACT, they no longer have to take the MoGEA. MATL/SETL proposals did pass the screening committee.

EPPC Diversity - Dr. Nixon reported COE has had a diversity transfer scholarship for \$3500. This scholarship has been pulled from the college. After a review of the scholarship applicants, the students that were applying were not fitting the demographics.

Faculty Advisory Council – Dr. Nixon reported has not met.

Faculty Concerns – Dr. Correll reported has not met.

Faculty Senate (e-report)

Graduate Council (e-report)

Graduate Program Advisory - Dr. Goodwin reported he will educate the committee of what he does in SFR 780.

MSED - Dr. Nixon has not met yet. Dr. Nixon reported looking for chair.

Personnel Committee – Dr. Pearman reported has not met.

Scholarship Committee - Dr. Lee reported have not met.

Teacher Ed. Living and Learning (e-report)

Strategic Enrollment Management - Dr. Huffman reported Drs. Jones, Chang and herself went to this event. MSU is looking at how to embrace strategic enrollment plan component. Guest speaker looked at marketing. MSU has various subcommittees working on this, but no one from COE was placed on any of these committees. Dr. Jones reported the idea of making the website not what we think it needs to say, but making the website what people need to hear and simplify the website.

Meeting adjourned – 11:30 am