



Reading, Foundations, and Technology

November 17, 2017

Glen Isle 113

10:00 am to 12:00 pm

Attendees

Deanne Camp, Ching-Wen Chang, Pamela Correll, Steve Hinch, Beth Hurst, Alex Jean-Charles, Steve Jones, Kayla Lewis, Annice McLean, Sarah Nixon, Cathy Pearman, Tuesda Roberts, Emmett Sawyer, Kimberly Stormer, Becky Swearingen

Absences:

David Goodwin

Guest: Dr. James Satterfield

Action Items:

Approve September 22, 2017 Minutes – Ms. McLean motioned to approve; Dr. Lewis second; minutes approved.

Curricular Proposals:

- a. EDT 650/EDT 665 - Dr. Chang reported EDT 650 is cross-listed with EDT 565 and the numbers do not align. RFT can now use EDT 665 to coincide with EDT 565. The course number will change to EDT 565/665.
- b. EDT Program Change - Dr. Chang reported since course number changed, she has to make program change. Dr. Pearman moved to waive 30 days; Dr. Hinch second; approved to waive 30 day period. Dr. Camp motioned to approve change; Dr. Hurst second; motion approved for changes in program.
- c. Literacy program change – Dr. Lewis reported the literacy minor RDG 574 is moving from a required course to an elective. Informational item; 30-day review.
- d. Dr. Lewis reported some alternative certification students need to take 574 as graduate credit so RFT is cross-listing it as a graduate level course. New number for graduate level would be RDG 624. Did not change the content of course. Informational item; 30 day review.
- e. EDC 150 Description Change – Dr. Sawyer reported EDC 150 is no longer required and was being used to transition in students from OTC and to make sure they have all the requirements uploaded into Taskstream. The change is make the course description accurate. Informational item; 30-day review.

Information Items:

Update on Department Head, RFT position - Dr. Satterfield reported he has been to two conferences and met with several people regarding the position. There are highly qualified people in the foundations and technology areas, but they don't meet the requirement of three years of teaching in the public school system. RFT can choose to change the wording in the description, but the position would have to go through the whole approval process again. Dr. Satterfield has asked the search committee to look at two candidates. Concerns over the salary were brought up. Dr. Satterfield will talk with the dean regarding the salary offer and continue to network.

COE Travel Policy/RFT Travel Policy/Additional Money from Dean – The new COE travel policy has been approved. You are required to use the Trip Optimizer (<https://triptimizer.mo.gov/>) to find the lowest cost of travel which is what you will be reimbursed. RFT will still use the \$500 per person; if

some left over at end of year, will discuss how we want to allocate it out. Additional \$400.00 from the dean's office is available.

RPT Policy Review – Policy was reviewed in 2016. Dr. Sawyer reported at the Mentor Leadership meeting it was mentioned that when new faculty come to MSU, they have to get courses ready; go through all the training; and then in December we ask them what they have done. What is realistic for the new faculty during the first semester and/or year? Dr. Stormer requested an update in the wording of ENCATE folio or a spa report. Change ENCATE to CAEP. Need to make sure the Provost will count the CAEP standard writings as a publication. Due to the mentorship meetings, there needs to be an update in the promotion/tenure guidelines. Here are some concerns that have come up and should they be placed in RFT's promotion/tenure guidelines: If you want something to count in Category A, there are four authors and you are third in line, what does that mean...should that count? Are you getting published in a paid for publishing journal? Just meeting the minimum standards does not guarantee you will be promoted/tenured.

Revision of P&T Guidelines - three working subgroups:

Research - Drs. Pearman, Jean-Charles, Stormer, and Jones

Teaching - Drs. Nixon, Roberts, Hinch and Ms. McLean

Service - Drs. Chang, Camp, Swearingen, Lewis, and Correll

Report back by February 9th and submit the report to faculty meeting for review. Then on agenda for faculty meeting on February 23th.

iGrade Evaluations Reminder - Dr. Sawyer reported you should have received the email with the changes.

Update on Foundations Search - Dr. Jones reported the search is up and running, a small, but growing number of applicants. Committee will not be doing anything towards screening candidates this semester. Start looking more seriously in January.

Update on Honorary Doctorate - Dr. Sawyer reported Dr. Kliensmith was approved.

Update on Director of School and Community Relations - Dr. Sawyer reported this is a 30 hour position with benefits; work with the One Missouri initiative. Human Resources wants the posting to be listed as staff, COE wants it listed as faculty.

Notes on Action Plan - Dr. Sawyer reported MAT has the lowest persistence rate. MAT Advisory Council meeting coming up to discuss this. Program coordinators please look at your program information and discuss at your program meetings.

Dr. Sawyer reported Dr. Jean-Charles is looking into a Study Away at Haiti in which a service learning project would tag onto the EDC 345. Dr. Jean-Charles would not travel to Haiti. Dr. Sawyer and Dr. Jean-Charles will get more details to present at next meeting.

Awards/Recognitions - Ms. McLean and Dr. Chang received a Black belt on Blackboard. They are Grandmasters!

CAEP Update – Program Meetings - Dr. Sawyer reported CAEP is moving forward. There seems to be some questions about advanced programs and how they are going to be handled.

Digital Measures/Task Stream Training? - Dr. Sawyer asked if RFT needs Travis to come and train on Taskstream. No training requested. Have your information into Digital Measures by January 15th. Dr. Sottile will be running a report by January 31st.

Graduate Assistants, Rehire for Spring Semester 2018 – RFT would like to rehire the two graduate assistants.

The Yearlong Internship, Middle School - Dr. Stormer reported she has been piloting the year-long internship at Reed Middle School and has two candidates. Students are to complete 120 hours when they are taking MID 439 and then they go straight into their student teaching semester. Does not require any faculty to teach in the school or any changes to other RFT programs; just a change in the MID program. Within those 120 hours, if a student is taking HIS 418 where they have to have 45 practicum hours, those hours are also encompassed into the 120 hours. Dr. Stormer has added a research component where students will take CFD 580 which is an introduction to research course for undergraduates. Students will complete an IRB with Dr. Stormer or with someone in the content area. They are required during their student teaching semester to submit a publication or a presentation at a state, regional, or national event. Dr. Stormer met with the Middle School Advisory council which consists of a representative from the content areas and everyone is on board.

Dr. Goodwin's Committee Assignments:

Graduate Council Grievance Committee – Dr. Chang

Graduate Programs Advisory Committee – Dr. Goodwin is the chair; all program coordinators are already on the committee; will have to elect a new chair

COE Graduate Program Advisory, Member Rep. for Research – Dr. Correll

Search Committee for Foundations Assistant Professor – Dr. Lewis

Faculty Senate Committee on Faculty Benefits -

Nominations for the following committees; secret ballot elections:

University Budget & Priorities – Dr. Swearingen nominated; ballots gathered; results - yes

CGEIP - Dr. Roberts nominated; ballots gathered; results - yes

Faculty Concerns – Dr. Correll nominated; ballots gathered; results - yes

Committees:

BSED – (e-report)

COE Assessment – Dr. Lewis reported submitted data and results back Dec 1st.

COE Budget – (e-report)

College Council - Dr. Chang reported not met.

EPPC – (e-report)

EPPC Diversity - (e-report)

FAC – No report

Faculty Benefits – No report

Faculty Concerns – No report

Faculty Senate – No report

Graduate Council – No report

Grad Program Advisory Cmte. – Dr. Sawyer reported it was brought up that students were not using their Bear email address. The MAT program requires they use their Bear email address.

Library - No Report

MSED – (e-report)

Personnel Committee – No report

Additional committee reports as needed

Important Upcoming Dates:

Leadership Meetings