



**Reading, Foundations, and Technology**

January 15, 2016

Pummill 101

**Attendees:**

Rick Breault, Deanne Camp, Ching-Wen Chang, David Goodwin, Fred Groves, Steve Hinch, Steve Jones, Kayla Lewis, Annice McLean, Sarah Nixon, Cathy Pearman, Eric Sheffield, and Becky Swearingen

**Action:** Approve November 20, 2015 minutes – Dr. Camp moved to accept; Dr. Swearingen second; approved.

**Information Items:**

Brooke Green is our new RFT GA. Please stop by and meet her. Bring Brooke any projects you would like her to work on.

Reappointment, Tenure, & Promotion – New faculty will place items in their binder as they go and tenured faculty will review. Dr. Sheffield is chair of the Tenure & Promotion Committee. Annual review has to be completed by February 8<sup>th</sup>.

Discussion on changing day of faculty meeting. Dr. Jean-Charles doing the Smartboard training on Fridays, so he is unable to attend the faculty meetings. Plan A - rotate to find different days that RFT can meet; Plan B - EDT faculty rotate and do the Smartboard training; and Plan C – have an assignment to work on during a two hour block and have the GA sit with the students. Dr. Chang indicated she and Annice are willing to volunteer to teach the class. RFT does not want to change day of faculty meetings.

MID 439 program proposal to reflect new DESE rules – Dr. Groves reported changes made to proposal were: total hours changed, RDG 574 added (3 hrs.) replaces RDG 318, EDC 150 deleted, plus language at “A” is removed, MID 439 moved to A.4, SFR 486 added (3 hrs.), and MID 421 & 425 removed. Dr. Nixon noted RDG 474 has been changed from two credit hours and to three credit hours. Dr. Swearingen moved to waive the 30-day requirement. Dr. Jones opposed waiving the 30-day waiting period. No second, motion denied. Discussion ensued regarding the 30-day waiting period and DESE requirements.

MID Internship Program Update – Dr. Groves reported the program is to allow students to complete a year of student teaching at Greenwood. Some middle schools in Springfield have shown an interest. Students would spend most of the day at Greenwood with time for homework. This is to give the students extra experience. MSU has required middle school majors to have two content areas; this is not a DESE requirement. This program will not work if students are required to have two content areas. A minimum of 24 hours in the area they choose. The student can choose to complete 12 hours in another area. Dr. Groves has been working on the catalog description. A committee consisting of Dr. Hinch, Dr. Groves, Dr. Pearman, Kathy Gibson, Tara Bonebrake, Judy Gregg, and Judy Pickering have been working on the internship program.

EDC 249: New course proposed by Foundations – Dr. Sheffield reported rejected by College Council because proposal should go to EPPC. RFT feels this should not go through EPPC. Dr. Sheffield also submitted to Gen Ed. Dr. Sheffield received a notice that the course has to have goals that fit under the Public Affairs/Public Issues category. It also has to have a prerequisite of 12 hours. Course needs to be in place by fall 2017. Changes made: added 12 hour prerequisite and general education goals. Dr. Goodwin moved to waive 30-day wait period; Dr. Jones second; proposal to move forward.

Updates from programs on CAEP – Dr. Camp displayed a chart which indicated an increase in enrollment for the literacy program. Dr. Groves reported they are figuring out where to place things in Taskstream for the MAT program. Dr. Groves will be meeting with Scott and Travis to get the middle school program rearranged. They know what information the students will be entering, when they will be entering it, and from which course. Current students will be placing information in Steps not into Taskstream. New students will be placing the information into Taskstream. Dr. Camp will be meeting with Dr. Sottile next week regarding getting information pulled from Taskstream. Possibly send graduate assistant to receive training on Taskstream in order to pull information. Dr. Chang reported they are pulling information and completing the graphics. Dr. Sheffield reported his program is so new they do not have the complete information. Dr. Sheffield reported they are going to be strong in the category of impacting the community.

Each program, please find at least one shining piece of information that you can share in a chart, graph, or some other type of visual. More than one would be wonderful. Dr. Pearman would like to visit classrooms during the semester to take photos. If you have a learning experience planned that will show students actively engaged in learning, please let Dr. Pearman know.

Faculty annual reviews are due February 8<sup>th</sup>. Go to digital measures to enter your information.

It is now time to build the SU/FA 2016 schedule. Dr. Pearman will meet with each program during this upcoming week, or this afternoon, to get the schedule completed. The schedule will go live for viewing by students on February 1. Coordinators, please let Dr. Pearman know when your programs can meet.

In the spirit of recognizing student success, please bring the name of a student or an alumni you feel deserves bragging rights...and tell why. We will do this at each faculty meeting. Send the information to Dr. Pearman and she will send to the Dean.

Don't forget to sign up for LEADERSHIP COUNCIL on Thursday mornings, 9:00 to 10:30. It is a great way to keep in touch with what is happening in COE.

Search Committee Updates: Literacy – Dr. Swearingen reported finalized the dates for on campus interviews; January 26<sup>th</sup> and January 28<sup>th</sup>. Dr. Sheffield reported first date of consideration was Thursday, January 14<sup>th</sup>. Have 30 applications Dr. Sheffield indicated there was some good candidates. Dr. Groves reported the committee approved the middle school job description. Dr. Pearman sent job description for approvals. When last checked, it was at Equity and Compliance. Once approved, Dr. Pearman will place the ad.

## **Committees:**

BSED - Dr. Hinch reported committee meets this afternoon.

MSED - Dr. Nixon reported committee has not met.

College Council - (e-report)

COE Budget – Dr. Swearingen reported looking at paying mileage for practicum supervision. Dean Hough will work on a policy to bring to Budget Committee. Details have not been worked out where money will come from. Discussed how to expand the idea of Counselors to Campus in include more people. Possibly a two day conference for the practitioner or having in-service stays for teachers.

Reminder - there is a policy library online for your review. Dr. Camp reported for Students to Campus there will be almost 800 students on Feb 3<sup>rd</sup>, 10<sup>th</sup> and 17<sup>th</sup> from all over the state of Missouri. Keeping track of which colleges the high school students are enrolling in.

EPPC - Dr. Nixon reported anything can be looked up online that the EPPC has done. Going to use the same cut scores used by MoGEA. Search committee for Director of Secondary Education is moving forward. Tripod study out of Harvard where K-12 students evaluate their teachers and that data is used. MSU will participate and will not have to pay for the data.

FAC - (e-report)

Faculty Concerns – Dr. Chang reported committee has not met.

CGEIP – Dr. Hinch reported no business, meeting was cancelled.

Faculty Senate – (e-report)

Tenure & Promotion - Dr. Sheffield questioned what are we asking of our two new faculty members? They will complete digital measures and the university gave them a notebook with categories they want them to populate. Place your information in the notebook as you go.

Grad Program Advisory Committee – Dr. Groves reported committee did not meet.

Graduate Council – (e-report)

EPPC Diversity – Dr. Nixon reported Dr. Gilbert Brown came to the meeting and discussed what was going on in the Diversity and Inclusion Dept. Dr. Wes Pratt will come to speak at their next committee meeting. Dr. Brown will be taking care of policy and procedures as related to faculty such as recruitment and retention. Dr. Pratt will work with student affairs. Dr. Brown talked about visiting professorships for people coming out of their Ph.D. programs. Discussed the new Diversity Council that President Smart is starting. It will have current and former students, faculty, administrators, and people from the community. Committee will meet twice a month. Saturday, Feb. 6<sup>th</sup> is the Multicultural scholarship interviews. Monday, February 9<sup>th</sup>, *Shattering the Silences – Not Your Mascot, Not Your Subject Matter: Indigenous Identity and Knowledge in the Academy*. Drs. Nixon and Lewis are on the panel.

Library – Dr. Chang reported send book requests.

Faculty Senate Ad Hoc – Employee Benefits – (e-report)

Dr. Sheffield reported volume seven, issue one of the *Critical Questions in Education* is about to be published. If you go to the journal site, you will see a positive and glowing review of Dr. Jones' book.

Motion to adjourn at 11:57 am.