

## **RFT Faculty Meeting**

September 25, 2015

KARLS 235

10:00 am to 12:00 pm

### **Attendees:**

Rick Breault, Deanne Camp, Ching-Wen Chang, Alex Jean-Charles, David Goodwin, Fred Groves, Steve Hinch, Steve Jones, Kayla Lewis, Annice McLean, Sarah Nixon, Cathy Pearman, Eric Sheffield, Becky Swearingen

### **Guests:**

Dean Hough and Dr. Gilbert Brown

### **Action:**

Approve August 28 Minutes: Dr. Camp moved to approve; Dr. Sheffield second; approved.

### **Information Items:**

New course: EDC 249 Schooling in America (Gen Ed) Dr. Sheffield reported putting together a Gen Ed Course due to the fact that EDC 350 may be dropped from programs. Dr. Sheffield spoke with Tonia Tinsley who indicated the Modern and Classical Languages Dept. has decided not to drop EDC 350. The History Dept. may not drop EDC 350. Dr. Swearingen reported the syllabus needs to make a clear connection between the general goals, assessment, and the course content. It was discussed should this course be described as a required Gen Ed course; no. Dr. Sheffield withdrew in order to meet with Dr. Swearingen and make changes. Dr. Sheffield will bring to next faculty meeting.

Dr. Groves will be retiring August, 2016 after 13 years of service. Dean Hough requested a search committee be formed immediately. Search committee to write a job description. MAT Director will be discussed at next faculty meeting.

### MID Search Committee

Possibly Judy Brunner

Fred Groves- Chair

Steve Jones

Steve Hinch

Ching-Wen Chang

Kathy Gibson

The COE Office of Accreditation, Assessment & Data Management would like to work with us to obtain and present data as evidence of program quality. Please review the CAEP Standards. At your next program meeting, discuss outcomes and the data we have as evidence. For example, what percent of graduates are getting jobs in their field? Are they pursuing other fields? How does the rigor of your program compare to other programs in the state? You will need data (evidence) of what you may feel you

already know. Also, in your discussions, identify what data you already have and what data you need. The OAADM can help you obtain and display data. This will be an ongoing effort as we work together to implement program assessment plans en route to building a culture of assessment and data based decision-making. We will discuss progress during each faculty meeting throughout the 2015 – 2016 academic year. My office will interface with the OAADM to help you collect and report evidence of program quality. Our accreditation process is a nice fit for our marketing, recruitment, and retention efforts. We will most likely find “golden nuggets” to share in our annual report. These discussions will help us create a vision of where we want to be as a department across the next five years.

Dean Hough reported the annual report will be presented at faculty meeting in October. CAEP is creating a culture of assessment, evidence, data, and databased decisions and how do we use data to guide what we do. At every faculty meeting starting today keep CAEP as an agenda item. This is to start asking questions about your program you want answered; what are we doing to recruit, are we being more proactive, and what are we doing with the data, etc.? According to the research article, we place our future teachers in bad schools with bad teachers to become good teachers. They are asking what are we doing to identify the best schools and the best teachers; what is the definition of “best”; teacher high turnover rate = bad school, low turnover rate = good school; percentage of students in gifted programs, more students = good school; less students = bad school. COE needs to counter this. Dean Hough received a list of schools COE has placed students in the past five years. Will look at the demographics and define a good school. Start asking questions regarding your students; how many of your students complete your program, how many didn't complete and why? Once they complete, how many were licensed, are they employed, how are they doing, etc.?

Dean Hough reported results of the Missouri Content Assessments (MoCA): The average pass rate in Missouri is 19%. MSU pass rate is 70%.

Preview of Higher Learning Commission Reaffirmation of Accreditation 2015 potential questions for visit on Oct. 5-6. Dr. Pearman presented a PowerPoint from Dean Jahnke.

Promotion and Tenure questions – Dr. Lewis brought up the question; since student evaluations are not completed for practicums what will she do? The Promotion and Tenure guidelines require this information. Drs. Swearingen, Camp, and Lewis will draft an evaluation questionnaire that would be appropriate with practicums.

Dr. Craig has a research opportunity for faculty if you are interested. A company in Wisconsin has developed software which works with a brain port. This allows people who are totally blind to see using sensors in their tongues. Maybe a link could be established with early childhood development to allow blind students to grasp concepts that can't easily be described verbally. Contact Dr. Craig if you are interested.

We have reserved a table for RFT for the 2015 Majors Fair, September 29 from 9:00 a.m. to 3:00 p.m.

9:00 - 10:00	Deanne Camp
10:00 - 11:00	Deanne Camp
11:00 - 12:00	Eric Sheffield
12:00 - 1:00	Fred Groves
1:00 - 2:00	Ching-Wen Chang and Annice McLean
2:00 - 3:00	Cathy Pearman

Travel policy – Dr. Groves was able to locate a draft document from 2009. This policy includes a hierarchy. CEFS uses these guidelines: assistant professors working on promotion are first and receive \$1,000, associates working on promotion are second and receive \$800, and then everybody else applies. Review the policy and we will discuss at October 23 faculty meeting.

Some faculty have reported Friday meetings do not work for them. John went through the schedule and we are all available on Mondays or Wednesdays from 12:00 to 2:00. Small group discussions have been cancelled. Dr. Swearingen moved to keep faculty meetings on Friday; Dr. Nixon second; approved.

Please look at your spring schedules.

In the spirit of recognizing student success, please bring the name of a student or an alumni you feel deserves bragging rights...and tell why. We will do this at each faculty meeting.

Don't forget to sign up for LEADERSHIP COUNCIL on Thursday mornings, 9:00 to 10:30. It is a great way to keep in touch with what is happening in COE.

### **Committees:**

BSED - (e-report)

MSED - (e-report)

College Council – Dr. Camp reported nothing came through

COE Budget - Dr. Swearingen reported committee discussed a policy for staff to receive \$500 (when funds are available) for travel to professional conferences. Travel expenses need to be submitted within two weeks; cannot distribute extra travel money at the end of the fiscal year. Start-up funding policy - what is a new program - has to have six or more students in the first cohort and has to be listed in catalog no more than 12 years. Draft policy for new faculty who participate in service activities can get up to \$2500 for travel, but they have to have a leadership role in the organization, new faculty is considered five years, but can only receive travel money the first three years. Senior faculty also needs to be considered for this travel money.

EPPC - Dr. Nixon reported Dr. Sottile presented an update on Taskstream. RDG 474 passed. Alex Jean-Charles and Kayla Lewis were accepted as members.

FAC (e-report)

Faculty Concerns - Dr. Chang reported revising the survey.

CGEIP (e-report)

Faculty Senate (e-report)

Tenure & Promotion - Literacy faculty will get together to develop an evaluation for our practicum

Grad Program Advisory Com. (e-report)

Graduate Council (e-report)

EPPC Diversity (e-report)

Library – Dr. Chang – If you have any book orders, please send her your request

Faculty Senate Ad Hoc on Faculty Sick Leave – Dr. Goodwin reported committee will have a report for the Faculty Senate in December

Dr. Sheffield moved to adjourn; Dr. Nixon second; meeting adjourned