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**Reading, Foundations, and Technology  
RFT Faculty Meeting**  
October 23, 2015  
KARLS 235

**Attendees:**

Deanne Camp, Ching-Wen Chang, David Goodwin, Fred Groves, Steve Hinch, Beth Hurst, Kayla Lewis, Annice McLean, Sarah Nixon, Steve Jones, Alex Jean-Charles, Cathy Pearman, Eric Sheffield, Becky Swearingen

**Action:**

Approve September 25, 2015 Minutes Dr. Camp moved to approve minutes; Dr. Groves second; approved.

**Information Items:**

Kudos to Sarah for her success in facilitating a discussion on Dr. Maura Cullen's book, *35 Dumb Things Well-Intentioned White People Say: Surprising Things We say that Widen the Diversity Gap*. She has been commended by both Sabrina Brinson and Ken Coopwood.

New course: EDC 249 Schooling in America (Gen Ed) Dr. Sheffield discussed the syllabus for EDC 249. Faculty reviewed the syllabus. Dr. Sheffield will shorten description for the catalog. Dr. Sheffield added the general education goals. Dr. Swearingen suggested to make sure to list course goals separate from Gen Ed goals. Assessments will come from the assignments which are essays. Completion of general education learning goals survey at end of course.

PD Credit: Teaching with Technology – Dr. Breault not present to report. Dr. Swearingen moved to table; Dr. Camp second; approved.

MID Internship – Dr. Groves reported the internship MID student has two subject areas at 24 credit hours each. Looking at the idea of extending the amount of practicum experience the students receive to have a whole senior year at Greenwood. This can only happen if the student only has one subject area. Judy Gregg is working with ELE and Greenwood to see if this is feasible. Possibly two hours in the day at Greenwood will need to be allocated for the student teacher's own study time. Have to have a minimum of six hours to meet the student financial aid requirement. This will be an option through the MID program; not a mandatory path.

MID position description – Dr. Groves sent the job description to the MID committee. The committee will review and give Dr. Groves feedback.

Share GA applications received to date – John graduates in December; we have several GA applications for your review. The applications will be available for your review. Once you have reviewed, please sign and indicate which candidate you would choose.

Credit for substantial CAEP writing assignments with regard to P&T – Dean is going to form writing groups for the CAEP standards. Leadership Council brought up if you are doing a substantial amount of writing, do we want to give P&T credit for that? RFT already has this in the P&T policy.

Living and Learning Communities – Dr. Jones reported he has been asked to serve on a pre-education task force as to what we can do differently for freshman and sophomores who are in teacher education programs. The task force wants to set up a teacher education living and learning center. Leadership Council has endorsed the idea. What does this mean for RFT? Faculty can get involved by levels; level four – these will be the go to people who will coordinate and organize; level three – faculty who will teach courses which are linked to the L&LC GEP 101 course and EDC 150 course; level two – faculty member who want to help; level one – L&LC is having an activity and the faculty member volunteers. Dr. Jones has agreed to a level four partnership. Activities the L&LC may do: August picnic; Springfield Cardinals games, go tutor at an after school program, etc. Living and Learning Communities have proven to be a good retention tool. Please contact Dr. Jones if you would like to volunteer for the LLC.

Travel funds for MAT student - Would RFT like to support up to \$200 for student to attend the AES conference? Dr. Jones reported the student has submitted a proposal and will speak at the conference. Dean's Office has \$200 available for travel. Does RFT want to match the funding? Faculty were concerned about using faculty travel funds for students when faculty only get \$500? Is it possible to have another budget line created to have travel funds available for students? Dr. Sheffield will take this issue to the Budget Committee. Student may go to the Graduate College to seek funding. Dr. Jones will speak with student then report back to RFT.

Discussion regarding MAT coordinator – there is not going to be a search for this position.

Change in travel fund policy and discussion on usage of surplus when applicable – Dr. Pearman reported she spoke with Greg Rainwater and Danielle Newcomb. With the Dean's approval if there are funds leftover, we can put your travel back through to receive the surplus monies. Dean Hough suggested if there is extra money in the travel fund, do we want to consider using it for new assistant professors? Have a committee meet in May to look at remaining funds, assistant professors travel expenses, and then decide how to allocate the remaining money. Assistant professors to apply for \$400 travel through Dean's Office before RFT allocate remaining monies. Dr. Jones made a motion for a meeting at the end of the year where funds will be redistributed with first priority going to assistant professors with the provision that the assistant professors have applied for \$400 travel through Dean's Office; Dr. Camp second; approved.

Graduate Faculty Status for Kayla Lewis – Kayla reported the requirements include publications, teaching experience, EPP approval, memberships; she has met all the requirements. Graduate faculty has to meet separately to discuss.

Updates from programs on CAEP, questions, info needed; Literacy has all of their assessments in and are collecting data. Dr. Sheffield has a key assessment that he needs to develop a rubric for. EDT is finished with rubric and sent to Travis. Dr. Groves reported they are up-to-date.

Please look at your spring schedules one last time – students begin registering next Tuesday.

No student names on emails to faculty requesting information or action regarding said student.

Please do not send requests to open sections, give overrides, etc. to Sally. These requests should be routed through the Department Head office.

In the spirit of recognizing student success, please bring the name of a student or an alumni you feel deserves bragging rights...and tell why. We will do this at each faculty meeting. Dr. Sheffield had a SMSTA sponsored panel discussion with practicing teachers; four SETL students; one MSED student; one MAT student; and there were 40 undergraduate students in attendance. Dr. Sheffield will forward the names to Dr. Pearman.

Don't forget to sign up for LEADERSHIP COUNCIL on Thursday mornings, 9:00 to 10:30. It is a great way to keep in touch with what is happening in COE. November 12<sup>th</sup> is the next meeting.

Dr. Pearman will be visiting China from November 3<sup>rd</sup> to November 11<sup>th</sup>. Dr. Swearingen will be acting department head.

**Committees:**

BSED - (e-report)

MSED - (e-report)

College Council – Dr. Camp reported nothing from RFT.

COE Budget – Dr. Swearingen sent minutes will forward e-report

EPPC – (e-report)

FAC - (e-report)

Faculty Concerns (e-report)

CGEIP (e-report)

Faculty Senate (e-report)

Tenure & Promotion - Dr. Sheffield – nothing to report

Grad Program Advisory Com. – Did not meet in October

Graduate Council (e-report)

EPPC Diversity – (e-report)

Library – (e-report)

Faculty Senate Ad Hoc – Employee Benefits – Dr. Goodwin reported plan to present in December to faculty senate regarding salary and benefits

Dr. Nixon – Diversity Conference that is held in the spring has always charged the students to attend. President Smart indicated there will be no charge for students to attend

Meeting adjourned at 11:50 except for graduate faculty status faculty.

Graduate faculty status faculty stayed to vote for graduate faculty status for Kayla Lewis. Discussion ensued regarding her qualifications. Secret ballot vote taken - Dr. Camp counted the votes; the results were: eight yes, zero no. Dr. Kayla Lewis was granted graduate faculty status.