

Counseling Faculty Meeting
October 23, 2013 PCOB 127
12:00 to 1:30

Attending: Tami Arthaud, Paul Blisard, Jef Cornelius-White, Marci Dowdy, Lyle Foster, Joe Hulgus, Kristi Perryman. Leslie Anderson on Sabbatical. Minutes by Tamara Flores.

1. Review of Last Minutes
 - a. Faculty are advised to make corrections within the next couple days. They will be considered approved if no revisions are emailed.
2. Coordinator's Report:
 - a. Department Head suggests feedback next Wednesday.
 - i. Section in the end can contain feedback of what goals can be set in future.
3. Further discussion of making the MS program an accelerated master's for undergrad students.
 - a. If faculty interests evolve to accept this new path it will be brought up at a later time.
4. CACREP:
 - a. The program has received a letter in response. Department Head will make copies and put them in faculty mailboxes.
 - b. Response is due in March
5. Discussion of internship, Ele/SEC prerequisites
 - a. Discussion of when Teaching Methods should be done for entry to internships.
 - i. This is an introductory class in which students shadow educators for 15 hours.
 - b. Suggestions for non-teaching students should be emailed to Program Coordinator and Department Head.
6. Discussion that a course change can be put forth to take 302 concurrently with practicum beginning Spring 2014.
 - i. Auxiliary hours for school students could be required to do guidance lessons.
 - ii. It is suggested students use Greenwood to create lessons so guidance and feedback can be monitored.
 - iii. Four lessons will be required.
 - iv. The School Internship Instructor will speak with Greenwood Lab School's counselor regarding this.
 - v. Will be discussed again in next faculty meeting.
7. Student progress
 - a. Discussion tabled for future information prior to coming back to group for faculty recommendation.

- b. Reiteration that remediations are stronger if they include all faculty for information and advocacy.
8. Program applicants
- a. Discussion of interview process.
 - b. Orientation begins at 8:00, interviews begin at 9:00
 - c. 24 applicants are being invited.
 - d. GA's will attend interviews
 - e. Discussion of additional info bytes
9. New Portfolio update
- a. No feedback has been given so work progresses.
10. Creation of substance abuse class for spring 14
- a. Discussion tabled
11. Clinical (Diversity) Log
- a. Guest speaker: Cindy (Hale) Wilson passed a handout around.
 - b. Discussion of new logs used for CAEP accreditation. Need hard numbers for:
 - i. Public affairs
 - ii. Diverse populations
 - iii. Tech used
 - c. Discussion of what specific instances are to be documented in the logs.
 - d. Info will be pulled from e-portfolio in January and put in the MyMissouriState Academics tab.
 - e. Logs can be entered by students at faculty discretion, but should be done at least three times for graduation.
 - f. Faculty view the technical navigation of the site and computer program.
 - g. Reports using information will be made annually.
 - h. Contact information is given for questions and/or needed changes.
 - i. Discussion that experiences should be logged in classes where diversity proficiencies are noted.
12. ACES Conference regarding Gatekeeping
- a. Hand out passed around in preparation for discussion next meeting.
13. Sex offenders as clients
- a. Discussion of concern and boundaries to be set by faculty
 - b. Discussion of Registered child sex offenders will not be treated at the clinic because it is outside the scope of students' abilities.
 - i. GA's will screen during intake and then monitor incoming clients through the sex offender website.
 - ii. A process will be implemented and begin as soon as possible to screen for sex offenders during initial intakes.

- iii. Faculty unanimously vote that people convicted as a child sex offender will not be seen at the clinic.

14. Code of Ethics

- a. Info with new language of ACA
 - i. Will print paragraph of language for each
 - ii. Will be in Group Advisement PP
 - iii. Should have several bound copies
 - 1. ASCA Standards
 - 2. ACA Standards

15. Comp results from October 5th exam

MSU	Human Growth & Devel.	Social & Cultural Foundations	Helping Relations	Group Work	Career & Lifestyle Devel.	Apprsl	Research & Program Evaluation	Prfssnl Orientn & Ethics	Total Score
Average	10.33	11.67	12.7	12.67	10.83	8.67	10.67	10.5	88
St. Dev.	2.62	2.13	1.97	2.13	2.67	1.7	2.36	2.75	15.63
National									
Average	9.93	10.98	11.69	12.64	10.25	9.81	10.67	11.36	87.32
St. Dev.	2.96	2.20	2.47	2.51	2.55	2.26	2.86	2.25	14.65

16. Other:

- a. NCATE Site visit regarding diversity discussed; it will occur Sat & Sun, attended by diversity instructor and program coordinator.
- b. Self-assessments discussed
- c. Discussion of content in email that should go to students prior to Advisor Release.
 - i. The Program Coordinator will email it out this week.