

Counseling Faculty Meeting
11/7/2018

Faculty present: Paul Maddox, Leslie Anderson, Joe Hulgus, Jef Cornelius-White, Maia Moore, Amy Chenoweth, Chris Carver, Robin Farris, and James Satterfield.

Meeting was called to order 9:05 am.

Approval of minutes was requested. Some discussion on needed changes. Robin Farris asked that the word client be used instead of student in the first bullet point on page 2. Robin also asked that the last sentence of the third bullet point be changed to say "they are adding a Director's section to the clinic manual" instead of She is also working on a Directors handbook.

Leslie Anderson asked that the gender neutral work "they" be used throughout the minutes instead of feminine or masculine pronouns.

Dean Hough and Greg Rainwater are working with Procurement to purchase clinic recording equipment. The money for the project has been earmarked specifically for this project.

James also addressed the issue of the student who was hot lined at their school. James spoke with Jill Patterson and it was decided to error on the side of good judgement. Paul and James called the hotline together to report the issue so that it was on record. After discussion with the person on the phone it was recorded but the decision was made to not pursue it further. The student is ok with this process. James spoke with the principal and they are very supportive of the student and our program and expressed the hope of hiring the student after graduation. Jill Patterson expressed the opinion that the principal had "botched" the process and that it could have been handled better.

Reports and Updates

Report of Counseling Program Coordinator – Paul Maddox

- DESE Matrices – Paul and Chris went to St. Louis and met with Susan Hall during one of the meetings. Susan looked at the copy of the Matrices they provided and suggested one work be changes but other than that was pleased with their work. It was decided that the DESE Matrices would no longer go to the committee but would be sent straight to Susan Hall.
- Regarding the School Counseling Certificate – the projected switch from K-8 and 7-12 to K-12 is looking good. Christy _____ announced the committee is in agreement with this and it should happen soon. It will cut down the number of hours required. There was some general discussion regarding whether this was good or not good.
- The New Student Orientation would be held this evening (11/7/18). It would be in the computer lab. Students would be able to register at the orientation and address any issues that were present. A chili dinner would accompany the welcome reception.

Report of Practicum/Internship Coordinator –Amy Chenoweth

- Amy suggested there are some changes that need to be made to the application.
- Students currently enrolled in practicum didn't know, forgot or ignored the need to apply for the second internship. Many of the applicants did not have an application on file.
- There are six new 1st semester interns
- K-12 – will need two semesters of internships. Our system (K-8, 7-12) has extra barriers that are not needed. Assumptions of what's needed – need to revisit what fits and what does not fit.

Report of CACREP Liaison – Maia Moore

Received an email from Jeanne (?) regarding the CACREP report that was sent. The following items were needed:

- CVS of Paul and Maia
- Clarification of the table
- Include – core faculty, adjunct faculty and other faculty

CACREP committee will meet on Wednesday, November 14 at 1 pm to work on their responses to what is needed and will respond before the due date of November 27.

Report of Center City Counseling Clinic (CCCC) Director, Robin Farris

- Robin stated the clinic is doing great with clients – there is a waitlist of people wanting appointments.
- The practicum orientation is on December 10 at 5 pm
- The practicum instructors are meeting to discuss what is working and what is not working
- Upgrade of office –
- Carpet – building (Davis) will pay half of the carpet costs. It was suggested to use carpeted squares since they could be taken up easier if one was stained. The linoleum will be stripped and waxed also.
- Discussion about frustration regarding the rooms – adolescents don't fit well with children's interview rooms. They will designate two rooms specifically for young children and dedicate one room for adolescents and young adults. This room will have a couch, table and older student type of art supplies.
- Robin mentioned the need to provide contact information of where to call during times when clinic is not available. People calling during a crisis need to have an alternative option.

Discussion Items

- Action: Proposed Degree Planning Documents and Course Rotation – Chris Carver
- Discussion: Chris provided two options for discussion – a multi-start class rotation and a fall start rotation. Rational behind the options is that students seem confused regarding the progression of their program when it comes to registering for their courses. Chris – the two options would provide students with a plan for how to progress. Leslie – historically financial aid blocks out some students

Benefits for the fall rotation: Easier to keep ratios, Attract new students, Know how many students we could accept, Know who is full-time/part-time, better able to keep data

Maia – mentioned being bombarded by students who are disgusted/confused/frustrated with registration; advisors don't always know what to say to help.

These are legitimate issues

This is the beginning of sorting things out. Need to roll out a changed set of guidelines. Growing pains – it will take about 3 years to change over. This can help with predictability and make the experiences a lot easier – will help with recruitment and retention. Need to know how to deal with special circumstances that come up.

Discussion on what classes should be offered when. Theories should precede application. Think about this in terms of progression – not silos but building the program

Discussed forming some sort of group to brainstorm - create matrix – outcomes, sequences.

Discussion on what to tell students at orientation tonight (November 7) COU 705, 710/711, 703, 751 and alternative 794.