

Spring 2019 Counseling Program Meeting Minutes
February 14, 2019

Members present:

Paul Maddox, Chris Carver, Leslie Anderson, Robin Farris, Amy Chenoweth, Jef Cornelius-White, Maia Moore and Joe Hulus.

Pre-Meeting:

Dr. Maddox told Dr. Moore that there was a letter from CACREP in her mailbox. Dr. Moore brought the letter back and read it to the group. The letter stated that the CACREP Board met and approved the mid-cycle report.

Call to order:

Dr. Maddox called the meeting to order and asked for approval of minutes. Faculty requested three changes to the minutes and contingent on those changes the minutes were approved. Dr. Anderson made the motion to approve the minutes and Dr. Hulus seconded the motion. Vote was unanimous.

The changes to be made are:

- Under Other Important Updates and Announcements, page 2, second paragraph, Group Advising should be Group Interview.
- Under Tracking Student/Cohort Progress and Communication, page 4, the fourth bullet point item, COU 717 should be COU 714.
- Under Tracking Student/Cohort Progress and Communication, page 4, the fifth bullet point stating 'Look at list and send an email to Dr. Maddox' should be changed to state 'Faculty should look at list of classes and send an email to Dr. Maddox'.

REPORTS AND UPDATES:

Report of Counseling Program Coordinator: Paul Maddox

Dr. Maddox reported on the continued progress with DESE matrices. Dr. Maddox provided printouts of the elementary and secondary matrices. There was a lot of discussion on the following:

- These matrices included the changes and updates to these classes as well as also including the courses under the old program since there are still legacy students who need to finish their program.
- Practicums were set up as elementary school practicum and secondary school practicum. If a student taking secondary wanted to add elementary, they would have to take extra classes and an extra practicum, taking 15-18 extra credits instead of the 3-6 credits in most other programs. Part of the reason for changing the curriculum is so the practicum will cover both areas.

Report of Practicum/Internship Coordinator Report: Amy Chenoweth

- Ms. Chenoweth reported that we have received the first signed MOU back from Small Wonders Preschool. It is the first of five or six that were sent out providing new placement options for our practicum students.
- The first Practicum and Internship Application Orientation went well. Twenty-five students came for meeting in PCOB, five students from West Plains attended by Zoom, and there were two other people who attended by Zoom due to weather being too bad for them to travel. The PowerPoint for the presentation is posted on the Counseling website. Ms. Chenoweth handed out a FAQ sheet she created from questions students turned in. One question was regarding whether students could buy liability insurance outside of ACA or ASCA. This is a question that

needs looking into due ASCA making changes in their student liability insurance. We need to check to make sure the coverage meets the minimum requirements for MSU. Ms. Chenoweth will send the FAQ sheet to faculty by email.

- The annual combined Mandated Reporter Training with MSU and Evangel University will be Wednesday, February 20, at Evangel. Jill Patterson, MSU Title IX Director will be the presenter. The training is free.

Report of Center City Counseling Clinic Director: Robin Farris

- Jim Taylor was trying to set up a meeting with Ms. Farris, Dr. Satterfield, and Dr. Maddox regarding the CCCC equipment purchase but to this date the meeting had not been scheduled. The purchase is still going through the procurement process.
- A workshop has been set up for Friday, April 5. Dr. Josh Holland and Rob Schumer will speak about opioids and other pharmacological matters.

Report of CACREP Liaison: Maia Moore

- Dr. Moore read the letter from CACREP stating that they accepted the mid-cycle report. The committee can continue to create steps needed to capture and organize data to make the process smoother in the future. She will send a copy of the letter to faculty and to Provost Office.
- The committee identified the two lowest scores in two areas: the portfolio scores for students and the CPCE scores. In the portfolio scores the lowest scores were in Human Growth and Development and Assessment. The lowest CPCE scores were Career and Diversity. The scores were still good and students passed their comps without issue, however, the faculty felt it was an opportunity to look for ways to improve in these areas. Several things were discussed:
 - Does the Human Growth and Development course reflect more on the personality development instead of on normal growth and development?
 - Does the timing of when the class is taken affect the overall outcome of the scores? Early in the educational process vs late in the educational process?
 - Is the score influenced by the faculty not having the right artifacts to assess?
 - Dr. Moore gave an example of the final project in her class, which is to grow their own human. This project requires the student to develop their human from birth through death (at least 50 years). They conceptualize the human through all stages of development which provides the faculty with a reasonable ability to assess if the student understands the development cycle or not.
- Dr. Anderson requested that the meeting minutes reflect the following:
 - Faculty discussed clarifying if they wanted to make this a signature assignment for the students, to demonstrate understanding of the stages of development but also including concepts of diversity related issues.
 - Faculty discussed the weaknesses of the signature assessment and recommended a change. They suggested it go back to the committee for review of the career signature project for the committee to discuss further.
 - The faculty discussed the pedagogy and integration of diversity and determined that we are in alignment with what our program values but some things are not captured through assessment.

OTHER IMPORTANT UPDATES AND ANNOUNCEMENTS:

- Annual Student Survey: This was to be discussed at the CACREP Assessment Team meeting but was not discussed. The purpose of the plan was discussed. The survey is for current students