

Minutes: CLSE meeting –December 5, 2012

Members attending: Bill Agnew, Paul Ajuwon, Leslie Anderson, Tamara Arthaud, Gilbert Brown, Paris DePaepe, Marci Dowdy, Kim Finch, Tamara Flores, Joseph Hulgus, Cindy MacGregor, Mary Maloney, Jim Matthews, Belinda McCarthy, Gerry Moseman, Kristi Perryman, Linda Robbins, Ian Shadrack and Robert Watson. Members absent: Paul Blisard, Jef Cornelius-White, and Linda Garrison-Kane. Minutes by Judy Campbell.

1. A wonderful lunch (provided for by Dr. Arthaud) and a gift exchange was enjoyed by all.

Approval of minutes

A motion was made and seconded to approve the minutes of the November 7, 2012 meeting with the word “paw” changed to “claw” in category “other” under 8. Motion carried.

Scholarly Accomplishments

1. Dr. Ajuwon is the recipient of an FCTL Grant in the amount of \$4998 to purchase braille equipment for students to be able to check out for coursework.

2. The University has received approval as a Play Therapy Institute. We are the only public institution in Missouri to have this approval.

3. Drs. Paris DePaepe, Jane Doelling and Chris Craig have had the article entitled *Creating safe learning environments for school-aged students with severe food allergies* accepted and it will appear in the journal of “Physical Disabilities: Education and Related Services.”

4. Ian Shadrack has been elected President of Mid-America Conference of Rehabilitation Teachers (MACRT) . In addition he was a co-presenter with Megan O’Rourke at the state MO AER conference in November with “Utilizing the iPad as a Universal Design Tool for Transition, Post- Secondary Education and Employment. His second presentation “Current Trends in Vision Rehabilitation Therapy: How Are They Affecting You? was presented to MACRT Conference in November.

5. Kristi Perryman has had the following accepted for publication:

Perryman, K. & Witt-Schulte (2013) Using I Phone app’s as a stress management tool for middle and high School students (in press). Missouri School Counseling Association.

Old Business – Information Items

1. Faculty Annual Reports need to be submitted to Dr. Arthaud by February 11.
2. Faculty were asked to review the summer and fall 2013 schedules. All information must be finalized by Friday, December 7 in order to secure the CLSE priority rooms.
3. Reminder that all recruitment materials that each program wants to order need to be ordered by early January. Unspent funds returned to the original budget.

New Business – Information Items

1. Reminder that the annual COE Christmas Party and retirement party for John Hail is scheduled for Thursday, December 13 from 3-5 in the PSU Ballroom.
2. Graduation Reception is scheduled for 10-11:30 in the PSU Ballroom on Friday, December 14.
3. Faculty were informed that Cindy Hail on behalf of the Assessment Committee has sent out a memo to the Advanced Program Coordinators regarding the data from the Professional Dispositions scoring guides (Traits and Outcomes) in a mid-program course
3. Educators will be traveling to West Plains on Thursday, December 6 to attend the Teacher Development Seminar. The office of Paul Kincade has undertaken to advertise both the COU and EAD cohort programs at West Plains.

Discussion Items -

1. The question has been raised as to whether or not the COE should have a promotion and tenure committee to act as a buffer if there is a dispute between the departmental committee and administration. Pros and cons of such a committee were discussed with the faculty agreeing that one should be called as an Ad Hoc Committee if there is such a disagreement.
2. Faculty were asked if there were concerns regarding the completed work of students as far as rigor. Discussion followed with it being suggested to check with the Graduate Dean and see if there has been set forth criteria for the completion of seminar/field study papers for degrees.

Action Items –

1. Counseling presented course change proposals and explained the changes. The changes are for the following courses—COU 710, 711, 753, 765, 780, 781, 782, 783 and 784. A motion was made and seconded to approve the course changes.

The question was raised as if items like this could be handled as a consent item on the agenda. The agenda consent item will be checked into. How much advanced notice will faculty need to review curricular proposals in order for them to be considered as a consent item. Discussion followed with faculty agreeing that one week should be enough time for them to review the documents.

Committee Reports

1. COE Budget – It was reported that Jim Meyer and Paris DePaepe will served on the Academic Affairs Budget Committee with Janice Duncan representing the department heads.

Cost Centers have been rewarded for increase enrollments.

From carry forward funds, \$200,000 has been identified for summer school.

Special Education has advocated for funds to be able to update the assessment kits.

Large amount of money will be used for per-course assessment.

Determine the need for a faculty hire for now and in the future.

There is enough recurring money to create a faculty line.