

## Minutes: CLSE meeting – March 6, 2013

**Members attending:** Bill Agnew, Paul Ajuwon, Tamara Arthaud, Paul Blisard, Paris DePaepe, Marci Dowdy, Kim Finch, Tamara Flores, Joseph Hulgus, Cindy MacGregor, Mary Maloney, Jim Matthews, Belinda McCarthy, Gerry Moseman, Linda Robbins, and Ian Shadrick

**Members absent:** Leslie Anderson, Gilbert Brown, Jef Cornelius-White, Karla Eslinger, Robin Farris, Linda Garrison-Kane, Kristi Perryman and Robert Watson.

Minutes by Judy Campbell.

1. A wonderful lunch (provided by the faculty in COU) was enjoyed by all in attendance.

### Approval of minutes

A motion was made and seconded to approve the minutes of the February 6, 2012 meeting.  
Motion carried.

### Teaching Accomplishments:

1. Heather Hagstrom (MSED: SPE- B&LV) has been awarded an American Foundation for the Blind 2013 Fellowship.

### Old Business – Information Items

1. Kim Finch announced that there were still funds available in the Library fund to purchase books, periodicals, etc. and asked faculty to send their requests to her asap.

### New Business – Information Items

1. Internal Senate Action to Reconfigure the Faculty Concerns Committee.  
It was explained that this action is to help streamline the committee. Each department will nominate a representative. Joe Hulgus received the nomination and approval to be the departmental representative.
2. The monologues entitled “Clothing Optional”, “Projections” and “Paper Doll” will be presented on campus on March 21 in Carrington Hall by Tekki Lomnicki. There will also be a panel discussion on March 22 in PSU 303 in which Ms. Lomnicki will participate.
3. Poverty simulation - As a part of the SPE 550/660 class a poverty simulation will be conducted in the Plaster Student Union. Any interested parties are encouraged to attend. The question of presenting a certificate of completion to the participants was discussed. Linda Robbins will follow through with this suggestion

## Discussion Items –

1. Active Shooter Training - faculty were encouraged to review the video that can be found at <http://youtube.com/watch?v=5VcSwejU2D0>. The emphasis is on being prepared. Discussion followed regarding the issues of safety being building-specific in the area buildings where instruction is presented. Faculty recommended building-specific training sessions for overall safety be developed with attendance encouraged for faculty, staff, and students who utilize each building (i.e., active shooter, storm/fire emergencies, etc.). It was noted that the recent storm drill revealed lack of knowledge on procedure in several buildings.

## Action Items –

### 1. Program/Course changes

EDD - A motion was made and seconded to approve the following course proposals from EDD:

New Courses - EDD 908

This course has been previously offered during the summer at MU and this will allow more time for learning qualitative methods through being offered in a full-length semester.

Course Changes – (EAD) EDD 901, 902, 903, 904,905, and 907

Changing the course code from EAD to EDD to differentiate the courses from the masters and specialist courses in educational administration

A motion was made and seconded to approve the new course and course changes as presented. The motion carried.

## Committee Reports

1. COE Budget Committee – at this time the committee is working on policy issues such as
  - Study Away programs and faculty justification for graduate assistants.
  - Working on a general policy to allocate specific monies for support for particular projects and research.
2. Academic Affairs Budget Committee – Paris stated that she was part of the team that rated one time proposals that were submitted by COE.
2. Faculty Senate – There is discussion regarding proposed changes to the faculty handbook.
  - Rules Committee – is reviewing departmental representation of faculty members. Several departments are short on tenured faculty members but have several instructors and clinical instructors, who at this time do not qualify to be a senate member. The proposal is to have instructors and/or clinical instructors who have had 2 years continuous service serve as a senator on the faculty senate.

- The faculty morale survey showed satisfaction in each area except money.
3. Graduate Council – nothing reported
  4. College Council – This month the proposal for a Disability Studies minor will be going through.
  5. BSED – Dealing with the DESE requirements for the BSEd programs.
  6. PEC - PEC meets today. Michael Goering has been approved for PEU. Reminder that all syllabi must contain the new standards.
  7. COE Faculty Advisory Committee – working on policies.
  8. Other –
    - It seems that some faculty were unclear on the usage of the new course evaluations. Discussion followed with everyone agreeing that the Likert scale and comment section of the evaluation will go to the department head.
    - Dr. MacGregor is serving as the chair of the search committee for the Associate Dean. Tentative plans are to have someone hired by the end of June to begin August 1.
    - Save the Date – faculty were asked to save August 16 as the All-College COE meeting. At this time the plans are for it to be held at the White River Conference Center, with both breakfast and lunch being provided. The All-College COE meeting will take place in the morning with breakout sessions for each department in the afternoon.
    - President's Disability Commission – had an ADA audit of 10-11 buildings on campus. It will cost the university 1.2 million dollars to fix the priority 1's with a completion time of 3 years.
    - The last meeting of the academic year will be April 3. We will have a potluck meal with everyone bringing something to contribute.

Meeting adjourned at 12:40 pm.

