

Minutes: CLSE meeting – November 7, 2012

Members attending: Bill Agnew, Paul Ajuwon, Leslie Anderson, Tamara Arthaud, Paul Blisard, Paris DePaepe, Marci Dowdy, Kim Finch, Tamara Flores, Linda Garrison-Kane, Joseph Hulgus, Cindy MacGregor, Mary Maloney, Jim Matthews, Belinda McCarthy, Gerry Moseman, Kristi Perryman, Linda Robbins, Ian Shadrick and Robert Watson. Members absent: Gilbert Brown, Jef Cornelius-White, and Robin Farris. Minutes by Judy Campbell. Guest: Dr. David Hough, Interim Dean, College of Education.

1. **Sue Douglas**, Career Center, was recognized. She emphasized the availability of resources available to faculty through the Care Center in partnering to create a plan in tracking graduates in addition to assisting students in their search of employment.

2. **Approval of minutes**

A motion was made and seconded to approve the minutes of the October 3, 2012 meeting with the addition of Ian Shadrick as being in attendance. Motion carried.

Old Business – Information Items

1. Faculty members are still needed to attend the Academic Council meetings on Thursdays. Judy has the signup sheet.
2. A Printout of the departmental budget showing the expenditures for the first quarter was attached to today's agenda.

New Business – Information Items

1. Faculty were encouraged to take advantage of the monthly day-long writing retreats held at the Alumni Center. Also available to the faculty is a Faculty Writing Room in the Faculty Center for Teaching and Learning Innovation Commons (Library 204) on Thursday mornings from 9-12.
2. It was reported that the FCTL Advisory Council will be reviewing proposals on Monday.
3. Summer/Fall Schedules need to be finalized by the coordinators by December 1 in order to secure priority rooms.
4. NCATE Update - COE is being reviewed for Standard 4. Writers will be requesting information that will be required from each program.
5. Recruitment Budgets – Recruitment items, i.e., pens, cups, brochures, and the plans to go with these items will need to be drafted and purchased by February 1. Money will be cut off at the end of May.

At this time, Dr. David Hough, Interim Dean, College of Education was recognized and addressed the group stating:

- Politics is a big part of the University's structure. The University has a good relationship with the governor as well as other individuals who support the University in a number of ways.
 - Next Thursday is the all COE meeting at Bass Pro. At that time there will be reports from the different Task Force Groups in addition to hearing faculty concerns, etc. Work loads, recruitment, retention, etc., are some of the items to be addressed.
 - Promotion & Tenure Guidelines. Would like to take a look at dispositions. Does collegiality play in this? Do we want to create a college promotion and tenure committee?
 - An NCATE Update will be given by Sue George. There is one big committee comprised of the Steering Committee (Sue George, chair) and Assessment Committee (Cindy Hail, chair).
 - Would like to revise the travel policy to support the travel and expense of meetings that will increase the public view of the University.
6. Promotion/Tenure Committee – The portfolios of candidates up for promotion/tenure have been delivered to the Deans Office for his review.

Faculty & Program Spotlight

Teaching Accomplishments

1. Marci Dowdy and Bill Agnew are highlighted in the October 2012 MPEA Newsletter for their collaborative COU/EAD project involving evaluation of counselors.
2. Counseling has submitted to the Association of Play Therapy their application for the Missouri State University Institute for Play Therapy. Should have a response by December.

Service Accomplishments – Discussion Items

1. The different programs presented their pros/cons of smaller departments with department chairs.

COU – Pros

- Identity would be clearer
- Complexity – different tracts
- One person would be on top of it
- Be more familiar with requirements for CACREP accreditation

CONS

- Lot of slack
- Shortage of faculty/manpower
- Several up for sabbatical

EAD – There is a December 2011 report by the Faculty Senate that addresses this issue. The one major concern of EAD is the lack of full-time faculty within the program that could cover all the teaching

assignments in addition to the coordination of the off-campus courses. It was pointed out that the university does not have a chair model. So this may not be an option.

SPE – Faculty within special education are not in favor of this design. One main concern is lack of tenured faculty members.

In summary, there are concerns in the lack of resources, overall complexity of the department and the program quality for students.

2. Website/Video Requests – Continue to work with Bryan Hunter and Shawn Daughenbaugh to update program and faculty websites.
3. Promotion/Tenure Calendar – Deadline for submitting applications for promotion/tenure is February 11.
4. Disposition Procedures Update – The university is required to assess disposition and outcomes. In order to accomplish this the Accreditation and Assessment Committee has developed two assessments to be administered. These will become effective Spring 2013.
 - One is a self-assessment to be administered in the early level classes with it administered again at midpoint through the program with the culminating piece in the closing class.
 - In the Graduate Student Survey, there has been room added to have higher ed questions. Programs will not have the option to opt out of the survey.
5. December Meeting –

It was suggested that maybe the duties of the Holiday meal and party in December should be shared. It was agreed that everyone purchase and bring a gift ranging in price of worthless to \$5.00. We will put them in a grab bag and everyone will have the opportunity to choose a gift. The food will be provided by Tami Arthaud.
6. Research product rigor in CLSE Graduate Programs. This item was postponed to be discussed at the December meeting.

Action Items

1. Program/Course Changes

Permission was asked and granted to submit course changes for ADC 150 in which the “C” grade is being changed to “Pass”. Permission was granted by all.

Committee Reports

1. COE Budget – None
2. Faculty Senate – Has gone through and approved the general education structure.

3. Graduate Council – None
4. College Council – None
5. BSED – EDC 345 is being added to all certification programs as a requirement.
6. PEC – All syllabi need to reflect the changes.
7. COE Faculty Advisory Committee – Have asked for clarification of charges.
8. Other – President Council on Disability has been petition by a student to get the Bear Paw be made accessible. This is being done.

Meeting adjourned at 1:15 pm.