

Spring 2019 Counseling Program Meeting
March 21, 2019

Members Present: Chris Carver, Joe Hulgus, Paul Maddox, Jef Cornelius-White, Amy Chenoweth and Robin Farris.

Approval of Minutes:

Dr. Hulgus made the motion to approve the minutes with one change. Dr. Carver seconded the motion. The only change noted was to correct the spelling of a name under the second bullet in the Report of Center City Counseling Clinic Directors report. Rob Schumer will be changed to Rob Shermer.

Reports/Updates

Report of Counseling Program Coordinator – Paul Maddox

- Still working with DESE matrix. DESE sent back our submission stating that they need a cover page, signed and approved by the Provost.
- We have 42 applicants that were offered admission into the program. Three applicants do not meet the GPA requirements and we will have to petition the Graduate College for them to be accepted. We have two other students who had their documents in on time but they were lost in the system and were not invited to the interview. We will have a special interview session for them.

Report of CACREP Liaison

No report as Dr. Moore was not able to attend this meeting.

Report of Practicum/Internship Coordinator – Amy Chenoweth

- Ms. Chenoweth provided a handout regarding the summer and fall internship/practicum applications. The number may be slightly off due to the fact that some students applying for summer practicum did not realize they needed to apply for the fall internship.
- Students who have all of their compliance documents in will be able to register March 28. If they have not provided their documents to Mr. Reinert they will not be able to register.
- There are new internship sites that have been approved. Victory Mission will have two internship positions – one working with the men’s program and one with the women’s program. The Small Wonders Child Development Center is a good option, they work with children on the Autism Spectrum. We have a placement at Nixa Behavioral Services. There is also a new placement at Cox Hospital in the Neonatal Intensive Care Unit. Other options in the works: Springfield Catholic Schools and Boys and Girls Club.

Report of Center City Counseling Center – Robin Farris

- Status of the recording equipment is still uncertain.
- Greene County Health Department visited the clinic. They want to refer people to our clinic and there was a good dialogue with them and they were impressed with the tour of our clinic.
- There was discussion regarding GA’s for the summer. The number of GA’s depends on the budget and Dr. Satterfield is looking at it now. Hopefully there will be at least two, possibly there might be three.

Discussion items

- Inmon Scholarship

- Dr. Carver and Dr. Anderson reviewed the three scholarships and selected the one they thought was the top candidate. Dr. Carver asked the faculty for their thoughts of the three and there seemed to be good consensus on the top choice. Dr. Cornelius-White made the motion to accept Dr. Carver and Dr. Anderson's recommendation. Dr. Hulgus seconded the motion and the vote was unanimous.
- Summer/Fall Schedule
 - The schedule that Counseling submits does not always show up on the main schedule as submitted. Dr. Maddox has worked closely with Judy so he knows it is put in correctly, but it still comes up different on the main schedule.
 - Dr. Satterfield asked Dr. Maddox to discuss COU 714 in the Counseling Faculty meeting. During the last meeting COU 714 for the summer was discussed and the faculty felt it would be difficult to teach during the summer due to the content amount and the shorter time frame in the summer session. Because there are a number of students who need the class, Dr. Satterfield proposed that the faculty either offer the class during the summer or agree that students can take it concurrently with their practicum. Faculty discussed the options and felt it would be better to allow students to take the class concurrently with their fall practicum this semester. The faculty believe this is a short term problem that will eventually be corrected when the legacy students have graduated and the cohort model is effectively implemented. Dr. Carver made the motion to have the class taught concurrently and it was seconded by Dr. Hulgus. Vote was unanimous.
- Admission and Course Rotation – Chris Carver
 - Dr. Carver reworked the cohort schedule map. His goal is to keep classes to two days a week with scheduled classes being stackable. This would mean that the faculty would be here later in the evening than they usually are so there would be some sacrifices. Faculty in general are open to this but they did discuss the difficulty associated with teaching late one day and having to come in early the next day for a meeting. The faculty acknowledged that there would be exceptions and the need to be flexible while this is being put in place but that the proposal was acceptable. Dr. Cornelius-White made the motion to accept the proposal with the caveats and concerns. Dr. Hulgus seconded the proposal and the motion carried.
- Master's Program Applications/Admissions Process
 - 33 Students have been admitted and accepted – 24 for fall and 9 for summer.
 - Discussion:
 - Students starting in the summer are still in the fall cohort and they should be made aware of this.
 - Orientation for full-time and part-time can be held together but have breakout sessions where issues can be discussed that pertain specifically to full-time or part-time.
 - Have a sheet with their schedule for the students to sign and make them a copy of it.
 - Have the students register for classes at the orientation.
 - Schedule interviews for those who were not included in the spring orientation.
 - This will be a Zoom interview. Drs. Cornelius-White and Hulgus will conduct the interview on March 28th.

- Schedule/Set dates for program advisory board meeting
 - How many advisory board meetings do we need? Do we need separate meetings or school, mental health and the clinic? It was suggested that we do one advisory meeting and then have breakout sessions for the different areas of focus.
 - April 16 at 11:30 was agreed upon
 - Ms. Chenoweth and Dr. Maddox would facilitate the group. Dr. Cornelius-White will cover clinic hours for Ms. Chenoweth. Suggestions for who to contact were made. There should be a mix of people from school counseling, mental health and from some of the new internship sites.
- Review and update of Site Supervisor Training
 - Ms. Farris asked if she should attend site supervisor training. All agreed it would be a good plan for her to attend.
- Student Related Concerns – No student related issues.

Dr. Carver needed to leave the meeting early. Before leaving he asked if the fall schedule was straightened out. He mentioned a concern with COU 794. A student needed the class but was not able to attend at the time it was scheduled. Dr. Carver asked about the possibility of doing an independent class. Dr. Cornelius-White offered to take the student since he was teaching the course at that time and could add the independent student.

Unfinished Business:

None

New Business:

None

Adjournment:

Dr. Cornelius-White made the motion to adjourn and it was seconded by Ms. Chenoweth. Vote was unanimous and meeting was adjourned.