

Fall 2019 Counseling Program Meeting
November 5, 2019

Minutes

- I. **Call Meeting to Order**
- II. **Approval of Minutes from Previous Counseling Program Faculty Meeting**
 - a. **Any Corrections**
 - b. **Schedule a December meeting**, December 3, 2019?
- III. **Search Update** -Chris Carver
- IV. **Reports/Updates**
 - a. Report of Counseling Program Coordinator – Jef Cornelius-White
 - Course Schedules-additions 703 (spring2020), 705 (spring2020), 753 (EdS/ele interest), 752/754 (clinical psych), 708 (multiple)
 - Spring Registration:
 - Upcoming 11/6 Fall 2019 Cohort 2 Registration 2:20 (~15 from BS) 5:50 (17 from CC), and 6:20 (~16 from BS) Could advisors, especially ALA and CC be present for those?
 - New Student Orientation: 11/4 (KW, JCW)
 - Recruitment: brochures (JCW, KW, RP), EMP (JCW, LM, X?), WP 2020 cohort materials and size 8-12 (JCW, CC)
 - Student handbook-discussion or vote on changes thus far
 - b. Report of CACREP Liaison – Chris Carver
 - Vital Statistics Report to Faculty and Online
 - Annual Report update
 - Training at ACES
 - Remediation revision
 - Curricular updates?
 - Other items
 - c. Report of Practicum/Internship Coordinator – Amy Chenoweth (GA: Corbin)
 - Site supervisors, MOUs, orientation, applications
 - Other items
 - d. Report of Center City Counseling Clinic (CCCC) Director- Robin Farris
 - Workshops
 - Equipment
 - Other items
- V. **Curricular proposal**
 - a. **Three sets** moving through governance
 - b. **School Certificate** accepted through MDHE. Will be online in graduate catalog in October and we may admit for spring.
- VI. **Discussion Items**
 - a. Advising, Cohorts, pre-reqs
 - Fall 2018, fall 2019, spring 2020, Legacy, spring 2019, and special circumstance students integrated into cohorts as best possible
 - b. Tabled advisory board and alumni follow up survey discussion
 - c. Advisor Student Survey plan
- VII. **Student Related Concerns**
- VIII. **Unfinished Business**

IX. New Business

X. Adjournment

Reminders for Next COU Program Meeting in October/November (in accordance with Annual Program Master Agenda):

- Begin to Develop Course Schedule for Summer & Fall Semesters next year
- Send out advising survey
- Spring Clinic orientation?
- February or March Interview date reminder