

Spring, 2020 Counseling Program Meeting
APRIL 15, 2020

Minutes

- I. **Call Meeting to Order**
- II. **Approval of Minutes from Previous Counseling Program Faculty Meeting**
 - a. **Any Corrections; corrections noted; minutes approved**
 - b. **NEXT MEETING – 4/22/20**
- III. **Search Update -Joe Hulgus**
 - All on hold; no change
- IV. **Reports/Updates**
 - a. **Report of Counseling Program Coordinator – Jef Cornelius-White**
 - **Course Schedules**
 - Things are shifting at the University level; finances are tight; reducing offerings to reduce costs is likely
 - DESE matrices may not get approved until the Fall
 - Finances at the University are still shifting; Summer may be a bit more stable
 - Attempting to adapt to student demands; attend to “pandemic priority list”
 - Continuing to construct plans to address student demands in the face of pandemic constraints, faculty hiring, and financial status of the University
 - b. **Report of CACREP Liaison –**
 - CACREP is flexing some on hours under the circumstances
 - Must submit a separate report of what is so and what is done
 - c. **Report of Practicum/Internship Coordinator – Amy Chenoweth**
 - New practicum and internship numbers available (see attached reports)
 - Will release 5/1
 - Suggested that we return to process where instructors of prerequisites for practicum review students and report on preparedness
 - Will develop policies and procedures for this Spring that set standards for waiver of hours, given instructor’s evaluation of developmental level
 - If waiver is granted, student should sign an informed consent related to circumstances.
 - d. **Report of Center City Counseling Clinic (CCCC) Director- Robin Farris**
 - **The job expansion, mentioned last week, has been rescinded.**
 - **New clients trickle in. One on waiting list for afternoon spot.**
 - **All client files have been uploaded to Practicum Therapy Notes app**
 - **In process now of converting Consent-to-Treat, Client Intakes, Opt-In, HIPAA/Privacy Practices to Adobe**
 - **Starting work on summer scheduling.**
- V. **Curricular proposal updates – Most changes submitted prior to the pandemic have been approved; no change this week**

VI. Course offerings –

- Suggested proposing a variety of 1-hour courses for students
- Currently offering a 1-hour course on telehealth counseling

VII. Discussion Items

- a. Comps issues for graduating students
- Students will still be tested after graduation (NCE) so if we don't do it this time, they still be tested for core competence
 - CPCE offering online comps 4/15/20 for students who had previously signed up

VIII. Student Related Concerns

- a. Student not meeting prerequisites for practicum will not be allowed to enroll in the next in the sequence

IX. Unfinished Business

X. New Business

- a. (next time) talk about alt. graduation ceremony for our students graduating this semester

XI. Adjournment

Practicum and Internship
Applications
Updated 4/15/20

Practicum Applications:

Summer 2020: total 27 (5 post deadline)

COU 777/COU 782:	19
COU 778	7
COU 779	1

Fall 2020: total 40

COU 777:	18
COU 778:	7
COU 779:	13
COU 782:	*2

*Includes duplicate application from summer

Internship Applications:

Summer 2020: total 15

COU 785:	15
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Fall 2020: total 29

COU 785:	22*
COU 781:	4
COU783:	3

*Includes student with "incomplete" grade.