

04-17-2013 Counseling Faculty Meeting Minutes

PCOB 127 12:10 p.m.

Attending: Tami Arthaud, Leslie Anderson, Paul Blisard, Joe Hulgus, Kristi Perryman. Jef Cornelius-White on sabbatical. Minutes by Tamara Flores

Subject Area		Topic	Matter	Action
Administrative Information		March faculty meeting minutes	Review of last minutes	Motion is made and seconded to approve March minutes. Unanimous vote to approve occurs.
		Group Advisement	Review Student Input from Group Advisement is discussed. Over all student satisfaction appears to be roughly 80 to 85%. Other noted qualitative items are discussed (e.g. blended formatting, preferred electives).	Further discussion at Fall retreat
Master's info	Seminar	PRoBE as seminar	<p>Discussion: School track students have to do a PRoBE (Partnerships in Results Based Evaluation) project re a particular set of data that is collected and reviewed during their internship period. The end products are a powerpoint.</p> <p>Questions:</p> <ol style="list-style-type: none"> 1. Can this information become the seminar or thesis document? 2. Should all tracks be doing an internship experience data evaluation? <p>"Applied behavioral Analysis project" can be done in internship and the writing and publishing of the information can be done in 765 or 799. Discussion of timelines for classes and if prerequisites in Intro to Seminar, should be built. Discussion of new course, "Program Management & Eval". Discussion of credit hours.</p>	<ul style="list-style-type: none"> • Will revisit during fall retreat. • Syllabi from other programs, departments and institutions with a similar course will be gathered. • The Internship instructor will identify syllabi topics that would better fit in program management and eval.
	Seminar (Cont.)	Printed format	Attachment viewed, and discussion is held regarding revision of the signature page. New cover pages are discussed.	A signature line will be added to the sminimar paper cover page for the signature of the department head.
		Turn it In	Discussion of student plagiarism and need for the "Turn It In" computer system. The Department Head urges use of this program.	<ul style="list-style-type: none"> •The Siminar instructor will systematically reinstitute the use of Turn in in for use on all seminar papers •Will revisit in Fall Agenda

	Internship	Report	<ul style="list-style-type: none"> •Discussion of summer applicants appear lower than usual. Fall applicants' strengths and weaknesses discussed. •Fall intern application releases are contingent upon successfully passing practicum this summer. 	Internship coordinator will send list prior to end of semester for discussion and release of students for internship
Master's Info (Cont.)	Helping Relationships & Practicum	Summer report	Summer practicum applicant sheets are handed out for review. The coordinator explains she expects an enlarged fall bubble (applications are due May 2).	Information only
		Disposition Policy & Procedure.	<p>Discussion occurs about the feasibility of disposition meetings following an NP grad in practicum.</p> <p>A motion is made that a policy be enacted regarding an automatic referral for dispositional review in the event a student receives a Not Pass in practicum. This is seconded; no discussion and a unanimous vote occurs in the affirmative.</p> <p>Dialog continues about the use of <i>Assessment of Dispositions for Counselor Education Students</i> being run in the 710/711 Helping class and lab by faculty as a baseline for student referral prior to practicum.</p> <p>Faculty voted unanimously to institute use of institutions document for all Helping relationships classes being this semester.</p> <p>Concerns should always be documented into student file.</p>	<p>Documentation will be created and presented for review at the next faculty meeting and then forwarded to legal counsel prior to publication in the student handbook.</p> <p>Disposition will be created and presented for faculty review. The dispositions assessment tool will be utilized beginning this semester by the Helping Relationship classes instructor. Copies of this disposition documentation will be kept in students' permanent records.</p>
	Helping Relationships & Practicum (Cont.)	School track practicum students with teaching degrees.	<p>A conversation took place regarding the need for more class room experience during practicum prior to internship for the school tracks. It is noted MSU students may have less experience than Evangel students and intern supervisors recognize our practicum students receive fewer hours.</p> <p>An offer has been made from Greenwood that students can co-teach &/or independently teach a number of classes (if they don't have a teaching cert) during auxiliary practicum hours.</p> <p>The possibility of partnering with Phelps School for the Gifted as a teaching experience resource is discussed.</p>	Will revisit during August faculty meeting.
Mntl Hlth		54 hr electives.	Not discussed	Revisit in August Faculty meeting

	Program	60 hr electives	Not discussed	Revisit in August Faculty meeting
	Advisory Board	Mntl Hlth Report	Not discussed	Revisit in August Faculty meeting
		School Report	Not discussed	Revisit in August Faculty meeting
CACREP Info		Update Report	Verl will be given a guest account for his access. A tab is to be created on our site prior to the CACREP visit so the investigators can access necessary online materials	Electronic CACREP updates will be emailed to faculty by Program Coordinator.
PTI Info	Work- shops	Summer	Not discussed	Revisit in August Faculty meeting
		Fall	Not discussed	Revisit in August Faculty meeting
Ed.S Info	Cohort I	Comprehensive Exams	Comps are going well.	Feedback and out come will be emailed to faculty soon.
Other	Calendar date for fall retreat could be Sept 20. Assistant will create a fall retreat folder for topics.			
	DESE meeting Temporary Certifications is discussed & appears to be going forward. Discussion of TAC's vs. Provisional Certifications after a Master's			
	There are upcoming changes to website. Counseling video will soon be up in place of the existing picture. Play Therapy Institute link will be added and			
	The next faculty meeting will occur in August.			

Meeting adjourned, 2:05 p.m.