

Spring 2021 Counseling Program Meeting
March 24, 2021

Agenda

Note: Items in ***bold italics*** require ***discussion and/or action plans***.

Present at today's meeting:

Leslie Anderson, Amy Chenoweth, Bonni Behrend, Jef Cornelius-White, Joe Hulgus, James Matthews, Kelly Wynne, Robin Farris

- I. Call Meeting to Order – Amy called meeting to order at 10:06
- II. ***Approval of Minutes from Previous Counseling Program Faculty Meeting***
 - a. Correction noted of Robin being present and giving update on clinic. Reesha was also present for first half of meeting. Begin keeping record of who is present. No other corrections to minutes noted. Dr. Hulgus approved minutes as amended. Dr. Anderson provided a second.
 - b. NEXT MEETING: April 14, 2021 – Amy suggested sending out report or newsletter prior to meeting to make meetings more time efficient. Must get items to Amy 24 hours prior to meeting.
- III. **Search Results** -Joe Hulgus
 - Update on candidate search results – Hired two candidates, Dr. Charles Myers and Dr. Karrie Swan. Administration did not allow us to hire a 3rd candidate.
- IV. **Reports/Updates**
 - a. Report of Counseling Coordinators:
 - GA Numbers: One GA is slated for SU21, two for the 2021-22 FA/SP
 - ***Hiring for 2021-22 FA/SP GAs needs to be determined.*** Soft deadline of April 15 for hiring GA for Fall 2021. Program Coordinators will discuss with department head the rationale for the loss of a GA position and advocate for adding that position back. Jef and Leslie will create descriptions for GA positions, including areas of research, clinical, and program data.
 - b. Report of CACREP Liaison – Bonni Behrend
 - Update on Reports – Bonni is attending self-study meeting today and tomorrow.
 - c. Report of Practicum/Internship Coordinator – Amy Chenoweth
 - Refer to report
 - ***Consider making Mandated Reporter Training to annual requirement*** – all faculty agreed so Amy will make this change beginning this Fall
 - d. Report of Center City Counseling Clinic (CCCC) Director- Robin Farris
 - Free therapy notes that the clinic has used previously is now requesting payment, so we have just entered a contract with them.
 - The clinic will get new phones with the new telephone system being updated.
 - 32 people currently enrolled in clinic workshop being held via zoom on Friday, April 23rd.

- Robin will be retiring in 2023 – wanting to discuss what she can do in the next couple of years to make the transition smooth for the next clinic director that comes in.
- Robin wants to advocate for per-course instructors that they be included more in faculty functions, meetings, etc. so that they are more up to date and feel more included.
- e. Remediation and Gatekeeping Report
 - Refer to report: In progress.
- V. **Curricular proposal updates:** COU 791: K-12 School Counseling Internship – new course proposal – vote of program approval. Dr. Anderson moved to approve the new course proposal and Dr. Hulgus provided a second. No faculty were opposed. The course proposal for COU 791 was approved.
- VI. **Course offerings** – N/A
- VII. **Discussion Items** – N/A
- VIII. **Student Related Concerns** – None brought up at this meeting
- IX. **Unfinished Business** – N/A
- X. **New Business** – The first round of program interviews are being held on Friday, March 26th from 8-12pm. We need to set an interview date for the 2nd round of interviews. Lisa has been using May 1st as a deadline for the 2nd set of applicants. For the 2nd round of interviews, the date was set for Wednesday, May 12th at 10:00am.
- XI. **Adjournment** – Leslie moved to adjourn meeting. Joe provided a second. Meeting was adjourned at 11:36am.