

**Workload Percentages for \_\_\_\_\_ (year)**  
**Name of Faculty Member: \_\_\_\_\_**  
**Per CLSE Guidelines from May 11, 2009**

**Tenured Faculty -- 9-hour TLE**

Minimum Weight	Performance Dimension (Role)	Maximum Weight
30%	Teaching/Advising/Program Director/Accreditation Activity	60%
30%	Research/scholarship/creative activities	60%
10%	Service	20%

**II. Tenured Faculty -- 12-hour TLE**

Minimum Weight	Performance Dimension (Role)	Maximum Weight
50%	Teaching/Advising/Program Director/Accreditation Activity	80%
10%	Research/scholarship/creative activities	40%
10%	Service	20%

**III. Probationary Faculty**

Minimum Weight	Performance Dimension (Role)	Maximum Weight
45%	Teaching/Advising	60%
35%	Research/scholarship/creative activities	50%
5%	Service	15%

**Which range is applicable?**

\_\_\_\_ Tenured—9 hour TLE  
 \_\_\_\_ Tenured—12 hour TLE  
 \_\_\_\_ Probationary

**Research Active?**

\_\_\_\_ Yes  
 \_\_\_\_ No

Performance Dimension (Role)	Chosen Weight
Teaching/Advising/Program Director/Accreditation Activity	_____%
Research/scholarship/creative activities	_____%
Service	_____%

\_\_\_\_\_ (Faculty Member Signature) \_\_\_\_\_ (Date)

\_\_\_\_\_ (Department Head Signature) \_\_\_\_\_ (Date)