

## **Minutes: CLSE meeting – March 5, 2014**

**Members attending:** Reesha Adamson, Bill Agnew, Paul Ajuwon, Tamara Arthaud, Jef Cornelius-White, Paris DePaepe, Kim Finch, Lyle Foster, Michael Goeringer, Linda Garrison-Kane, Cindy MacGregor, Jim Matthews, Lisa Monkres, Nate Quinn, Linda Robbins, Ian Shadrick, James Sottile and Robert Watson.

**Members absent:** Leslie Anderson, Paul Blisard, Gilbert Brown, , Robin Farris, Mary Maloney, Belinda McCarthy, Kristi Perryman and Michele Smith.

Lunch was provided by the faculty/staff in SPE.

Dr. Arthaud opened the meeting by amending the agenda to include under old business, action items “Election of College Council Representative”.

Dr. DePaepe explained the minutes’ corrections for clarification of the selection of the departmental representative’s name to be placed on the ballots for FSLC and FSJC. The two COE nominees selected from the pool for possible election to FSJC are Sarah Nixon (RFT) and Sabrina Brinson (CEFS). In addition Dr. McCarthy’s name was not selected to appear on the ballot for FSJC. The minutes of the February 5, 2014 meeting were approved as distributed.

### **Faculty Scholarship Accomplishments**

Attention was called to Appendix B (Recent Publications) and Appendix C (Presentations—National/International) listing the accomplishments of the faculty members. Faculty were asked to let Dr. Arthaud know if they have a publication/presentation that was not listed.

### **Old Business**

#### **Information Items**

##### **a. Faculty Search Updates**

EAD-Ed.D.; the committee has met and narrowed the pool down to 4 candidates. Due to the University being closed Monday, phone interviews are being scheduled for later this week.

EAD – Ed.S.; the pool has been narrowed to three candidates and is in the process of moving to the next level.

SPE-ASD; Candidates have been prioritized and are being contacting to see if they are still interested in the position. The goal is to have candidates in by the end of March.

#### **Action Items -**

##### **a. New Business**

**PEC Rep** -At the last meeting Paul Ajuwon was selected to be the CLSE PEU representative. Because Paul will be on sabbatical leave during the fall semester, it is felt that another representative should be chosen. Reesha Adamson volunteered to serve on the committee.

**Graduate Council** - It appears that at the last meeting the department failed to elect a departmental representative to serve on Graduate Council. Bill Agnew volunteered to serve as the Graduate Council representative. Both Reesha and Bill were approved in their appointments as departmental representatives by acclamation.

#### **New Business -**

##### **Information Items**

**a. MACTE –**

The spring conference of MACTE will be held April 8-9 in Columbia. A call for proposals has gone out.

**b. DESE/CAEO “completers”.**

**c. Data Day –**

Data Day (culture of assessment) will be held April 4 from 9-12. The first half of the day will be for general review with the second half for breakout sessions.

**d. Promotion/Tenure**

Faculty members wishing to be promoted or going up for tenure need to let Dr. Arthaud know by March 31<sup>st</sup>. Outside reviewers will need to be in place by May 31. Eligible faculty will need to watch the Provost website and emails for workshops on preparation requirements.

##### **Action Item - None**

##### **Discussion Items**

**a. Annual Pre-Tenure Folio Development**

Attention was called to Appendix D outlining the criteria for the Provost Promotion/ Tenure folio. Discussion followed regarding various ways the documents/ materials can be retained for compilation and the creation of a matrix based on the guidelines.

Faculty were encouraged to prepare ONLY portfolios required by Provost at time of application and have pre-tenure annual folios available for review if committee members need to review.

**b. Retention/Remediation/Dismissal Procedures**

The time frame of 30 days to appeal a decision regarding retention/remediation/dismissal does not seem to be working very well especially when holidays are involved. Faculty were asked to consider to work on the wording. It was suggested that a committee be created with a representative from each program to work on this.

**Committee Reports**

a. COE Budget Committee – there is a proposal to move FACS out of the College of Business and into the College of Education. Faculty were willing to accept FACS only if the money to support the program moves with FACS.

b. Faculty Senate- A presentation about the Public Affairs conference was made and Senators were asked to encourage their colleagues to attend.

Attendance was also encouraged for the upcoming presentation by Colin Powell, for which free tickets are available to MSU faculty.

Ken Coopwood gave a presentation about the Campus Climate Survey that will be distributed to the campus community in a few weeks. He strongly encouraged participation in this survey, which is currently under IRB review.

The proposed changes to select chapters of the Faculty Handbook were presented and discussed. Most of the conversation focused on faculty workload and the need to align the handbook with the Provost website. The Senate was also told that clarification in naming of the two Provost committees that address promotion and tenure issues would be proposed. The previously named Provost Committee on Tenure and Promotion (PCTP) will be renamed the Provost Personnel Committee (PPC); this will reduce confusion with the advisory committee named Provost Advisory Committee on Tenure and Promotion (PACTP).

c. Graduate Council – there have been a number of proposals that have gone through the Graduate Council. Discussion followed regarding the status of the two new programs coming out of RFT. Joe Hulgus and Kim Finch will check to see if they have gone through PEC and Graduate Council respectively.

d. College Council – new representatives will start April 8 with Dean Hough conducting the organization meeting. The new Diversity minor has gone through the process.

- e. BSEd – Committee members felt that the Diversity Committee should officially write the Provost and the President to explain its belief that the responsibilities of the Head of Unit should remain with the Associate Provost, and not be integrated into a deanship of one college. In addition, MOGEA scores are now available in the Banner system for each program to access.
  
- e. PEC – meets this afternoon.
  
- f. COE Faculty Advisory Committee – The Faculty Advisory to the Dean has met in January and February to review the Board of Governors' Goals for the University as well as the College of Education's goals identified during the All College January meeting.

The FAC is in the process of reviewing the goals and identifying priority goals for the college and anticipates a scheduled meeting with the COE's executive budget committee and administrative council to discuss the identified goals before the spring semester ends.

There being no further business, the meeting adjourned at 12:50 PM.



